

November 26, 2024

**AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 9:00 A.M. ON NOVEMBER 26, 2024.**

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9:00 a.m.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
  - \* A. Council Meeting Minutes – November 12, 2024
  - \* B. Special Council Meeting (Budget) Minutes – November 12, 2024
4. FINANCE
5. STAFF REPORTS
  - \* A. Chief Administrative Officer Report
  - \* B. Director of Agriculture & Parks/Agriculture Fieldman Report
  - \* C. Director of Public Works Report
6. COUNCILLOR CONCERNS

9:30 a.m.

10:00 a.m.

7. DELEGATIONS
  - \* A. STARS
  - B. Town of Fairview – SCOP Grant Opportunity
8. DEVELOPMENT & SUBDIVISIONS
  - \* A. Bylaw No. 1008 – Municipal Development Plan Adopting Bylaw
9. COMMITTEE/BOARD REPORTS
  - \* A. Reports
10. OLD BUSINESS
  - \* A. Pending Report from November 12, 2024 Council Meetings
  - \* B. Appointment of Municipal Auditor
11. NEW BUSINESS
  - \* A. Town of Fairview – Request for Feedback
  - \* B. Municipal District of Spirit River No. 133 – Request for Support
  - \* C. Appointments of Members-at-Large
  - \* D. Delegation – STARS
  - \* E. Delegation – Town of Fairview – SCOP Grant Opportunity
  - \* F. Councillor Richardson – Concerns re: Councillor Remuneration
  - \* G. Councillor Richardson – Changes to Grant Funding Allocation
  - \* H. Councillor Przybylski – Inquiry from Whitelaw Agricultural Society
  - \* I. Request for Support – Life Church
  - \* J. Employee Christmas Appreciation Gift & Event
  - \* K. Hamlet Christmas Light-Up
  - L. Policy ADM37 – Council Declared Closures of Municipal Operations
  - M. Policy ADM14 – Signing Authority
  - N. Correspondence to PREDA
12. INFORMATION ITEMS
  - \* A. RCMP Fairview Quarterly Report
  - \* B. RMA – Update on Unpaid Tax Tool
  - \* C. Correspondence from Village of Donnelly to Honourable Adriana LaGrange re: Drinking Water Testing and Prolonged Boil Water Advisories in Rural and Northern Alberta
  - \* D. Correspondence from MLA Nolan Dyck
  - \* E. Correspondence from Honourable Mike Ellis, Minister of Public Safety and Emergency Services, re: Regional Policing Committees
13. NEXT MEETING
  - A. December 17, 2024 at 9:00 a.m.
14. CLOSED SESSION
  - A. Closed per Section 19(1) of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, C. F-25 – *Confidential Evaluations*.
15. Adjournment

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**Attend Electronically:** <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzN0N3JTZnAyL2tBVDVmQT09>  
**Attend by Phone (long distance charges may apply): 1-587-328-1099**

**Meeting ID: 913 236 1715**

**PIN: 123456**

November 26, 2024

**MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, ON NOVEMBER 26, 2024 COMMENCING AT 9:00 A.M.**

**PRESENT AT THE MEETING:**

**COUNCIL MEMBERS PRESENT:**

John Przybylski	Councillor
Joshua Hostetler	Councillor
Nolan Robertson	Councillor
Phil Kolodychuk	Reeve
Dalen Richardson	Councillor

**REGRETS:**

**OTHERS IN ATTENDANCE:**

Lyndsey Lawrence      Interim Chief Administrative Officer/Recorder

**CALL TO ORDER**

Reeve Kolodychuk called the meeting to order at 9:05 a.m.

**AGENDA**

**AGENDA**

Addition:

11N – Correspondence to PREDA

**MOTION #24-536**  
Councillor Hostetler

**Moved that Council adopt the agenda for the November 26, 2024 Council Meeting as amended.**

**CARRIED.**

**ADOPTION OF MINUTES**

**MINUTES**

**MOTION #24-537**  
Councillor Hostetler

**Moved that Council approve the November 12, 2024 Council Meeting Minutes as presented.**

**CARRIED.**

**MINUTES**

**MOTION #24-538**  
Councillor Robertson

**Moved that Council approve the November 12, 2024 Special Council Meeting (Budget) Minutes as presented.**

**CARRIED.**

**FINANCE**

There were no Finance items.

**STAFF REPORTS**

**CAO REPORT**

The Interim Chief Administrative Officer, Lyndsey Lawrence presented her report to Council.

**MOTION #24-539**  
Councillor Hostetler

**Moved that Council receive the Chief Administrative Officer's report as presented.**

**CARRIED.**

**DIRECTOR,  
AGRICULTURE &  
PARKS REPORT**

Director of Agriculture and Parks, Kaitlin McLachlan's report was presented to Council.

**MOTION #24-540**      **Moved that Council receive the Director of**  
Councillor Przybylski      **Agriculture and Parks' report as presented.**  
**CARRIED.**

**DIRECTOR,  
PUBLIC WORKS  
REPORT**

Director of Public Works, Kevin Morrison's report was presented to Council.

**MOTION #23-541**      **Moved that Council receive the Director of**  
Councillor Robertson      **Public Works' report as presented.**  
**CARRIED.**

**COUNCILLOR CONCERNS**

Councillor Robertson was contacted regarding a school bus route not being completed in accordance with the established priority.

**DEVELOPMENT & SUBDIVISIONS**

**BYLAW NO.  
1008/DEV/2024 –  
MUNICIPAL  
DEVELOPMENT  
PLAN ADOPTING  
BYLAW**

**MOTION #24-542**      **Moved that Council give first reading to Bylaw**  
Councillor Richardson      **No. 1008/DEV/2024 and defer the scheduling of a**  
**public hearing to the Special Council Meeting**  
**(Budget) at 1:00 p.m. on November 26, 2024.**  
**CARRIED.**

**DELEGATIONS**

**DELEGATION –  
STARS**

The delegation, Glenda Farnden of STARS, joined the meeting at 9:25 a.m.

The delegation provided a review of STARS 2024 operations in the Province, and more specifically, within the Municipal District of Fairview No. 136.

Council thanked the delegation for her informative presentation.

The delegation left the meeting at 9:59 a.m.

**DELEGATION –  
TOWN OF  
FAIRVIEW**

The Delegation, Jenna Armstrong and Daryl Greenhill of the Town of Fairview, joined the meeting at 10:00 a.m.

The delegation provided a presentation of an opportunity for partnership with the Town of Fairview on submission of a Small Community Opportunity Program (SCOP) grant application.

The application deadline is December 20, 2024.

Overall external stakeholder funding they are seeking is \$20,000, so are seeking financial investment of a portion or all of that amount.

As of right now, the delegation is requesting letter of support to submit with the Application (provided within the next two weeks).

Council thanked the delegation for its informative presentation. The delegation left the meeting at 10:30 a.m.

Council recessed at 10:30 a.m.

Council resumed at 10:35 a.m.

Director of Corporate Services and Finance, Sarah Borchuk, joined the meeting at 10:35 a.m.

**APPOINTMENT OF  
MUNICIPAL  
AUDITOR**

**MOTION #24-543**                      **Moved that Council appoint MNP as Municipal Auditor for the Municipal District of Fairview No. 136.**

**CARRIED.**

Sarah Borchuk left the meeting at 10:50 a.m.

**COMMITTEE/BOARD REPORTS**

Councillors reported on the following Board/Committee meetings they attended from November 12, 2024 to November 25, 2024:

Councillor Przybylski:      November 19, 2024 – FCSS Board  
November 21, 2024 – Fairview and District Chamber of Commerce  
November 22, 2024 – MMSA Executive Committee  
November 25, 2024 – NWP Community Advisory Council

Reeve Kolodychuk:          November 14, 2024 – ASB  
November 18, 2024 – Fairview Medical Clinic Operating Society  
November 18, 2024 – Health Professional Enhancement Committee  
November 19, 2024 – FCSS Board

Councillor Richardson:      No meetings to report.

Councillor Hostetler:        November 21, 2024 – Fairview Public Library Board  
November 25, 2024 – E.E. Oliver Joint Operating Committee

Councillor Robertson:      November 14, 2024 – ASB  
November 15, 2024 – VSI (Via Zoom)

**MOTION #24-544**                      **Moved that Council accept the Committee/Board Reports as presented.**

**CARRIED.**

**OLD BUSINESS**

**PENDING REPORT**

**MOTION #24-545**                      **Moved that Council direct Administration to obtain a survey locating the municipal road purportedly within the Whitelaw Railway Segment.**

**CARRIED.**

**MOTION #24-546**                      **Moved that Council accept the November 12, 2024 Pending Report as presented.**

**CARRIED.**

NEW BUSINESS

TOWN OF FAIRVIEW – REQUEST FOR FEEDBACK

**MOTION #24-547**  
Councillor Robertson

Moved that Council provide the Town of Fairview with the following feedback regarding the potential for discounted rates for use of the Aquatic Centre:

- That the Municipality supports and appreciates a discount on passes at the Aquatic Centre for Town of Fairview and Municipal District of Fairview No. 136 residents, at a rate to be determined by the Town of Fairview.

CARRIED.

MUNICIPAL DISTRICT OF SPIRIT RIVER NO. 133 – REQUEST FOR SUPPORT

**MOTION #24-548**  
Councillor Robertson

Moved that Council send a letter to AFSC in support of the Municipal District of Spirit River No. 133's request that AFSC reconsider their decision to reduce their position in Spirit River from full-time to one day per week.

CARRIED.

APPOINTMENT OF MEMBERS-AT-LARGE

**MOTION #24-549**  
Reeve Kolodychuk

Moved that Council appoint Nan Bartlett as Member-at-Large to the Fairview Library Board.

CARRIED.

**MOTION #24-550**  
Councillor Przybylski

Moved that Council appoint Diane McWatt as Member-at-Large to the Fairview FCSS Board.

CARRIED.

**MOTION #24-551**  
Councillor Robertson

Moved that Council appoint Douglas Luck as Member-at-Large to the Local Assessment Review Board.

CARRIED.

DELEGATION – STARS

**MOTION #24-552**  
Councillor Richardson

Moved that Council defer consideration of STARS funding to the December 17, 2024 Special Council Meeting (Budget).

CARRIED.

DELEGATION – TOWN OF FAIRVIEW

**MOTION #24-553**  
Councillor Richardson

Moved that Council send a letter of support for the Town of Fairview's Application for a Small Community Opportunity (SCOP) grant. Further, that Council defer consideration of the request of the Town of Fairview to partner with them on an Application for a Small Community Opportunity Grant to the December 17, 2024 Special Council Meeting (Budget).

CARRIED.

**COUNCILLOR  
DALEN  
RICHARDSON –  
CONCERNS RE:  
COUNCILLOR  
REMUNERATION**

**MOTION #24-554**  
Councillor Richardson

**Moved that Council adopt a two-policy structure for council remuneration as follows:**

- (1) Honorarium Policy:**
  - **Specifies monthly honorarium amounts for council members, including Reeve and Deputy Reeve.**
  - **Defines the duties and expectations associated with council roles, including supervision days.**
- (2) Per Diem Policy:**
  - **Lists approved boards, committees, conferences, and meetings eligible for per diem claims.**
  - **Clearly defines per diem rates and claim procedures.**

**Further, that Council direct Administration to commence development of said policies to be referred to Council for consideration in January, 2025.**

CARRIED.

**COUNCILLOR  
DALEN  
RICHARDSON –  
CHANGES TO  
GRANT FUNDING  
ALLOCATION**

**MOTION #24-555**  
Councillor Richardson

**That Council direct Administration to investigate a grant program reserve or investment account, which will have the potential of growth (over time), to promote long-term sustainability of the Community Assistance Grant Program.**

CARRIED.

**COUNCILLOR  
JOHN  
PRZYBYLSKI –  
INQUIRY FROM  
WHITELAW  
AGRICULTURAL  
SOCIETY**

**MOTION #24-556**  
Councillor Robertson

**That Council direct Administration to dismantle and dispose of the skating rink (and accompanying outbuilding) in the Hamlet of Whitelaw on lands legally owned by the Municipal District of Fairview No. 136, in the manner most cost-effective to the Municipal District of Fairview No. 136 (which shall be determined by Administration).**

CARRIED.

**REQUEST FOR  
SUPPORT – LIFE  
CHURCH**

**MOTION #24-557**  
Councillor Robertson

Moved that Council not approve the request of Life Church for support for the Community Christmas Dinner they are hosting on Saturday, December 21, 2024 at E.E. Oliver Community Centre.

**CARRIED.**

**EMPLOYEE  
CHRISTMAS  
APPRECIATION  
GIFT & EVENT**

**MOTION #24-558**  
Councillor Hostetler

Moved that Council provide each employee a Christmas Appreciation Gift, not exceeding \$50.00. Further, that Council provide additional funding allocation of \$750.00 for an employee lunch and dessert to be held on a day prior to Christmas holidays.

**CARRIED.**

**HAMLET LIGHT-  
UP CONTEST**

**MOTION #24-559**  
Councillor Przybylski

Moved that Council schedule the Bluesky and Whitelaw light-up contest judging for December 14, 2024 at 7:00 p.m. Further, that Council approve prizes of \$100.00 Chamber Change for first place, \$80.00 Chamber Change for second place and \$50.00 Chamber Change for third place in each of the Hamlets of Bluesky and Whitelaw.

**CARRIED.**

**POLICY ADM37-  
COUNCIL-  
DECLARED  
CLOSURES OF  
MUNICIPAL  
OPERATIONS**

**MOTION #24-560**  
Councillor Richardson

Moved that Council adopt policy ADM37 – Council Declared Closures of Municipal Operations, as presented.

**CARRIED.**

**MOTION #24-561**  
Councillor Richardson

Moved that Council rescind Motion #24-530. Further, that Council declare closure of operations for December 27, 30 and 31, 2024, pursuant to Policy ADM37.

**CARRIED.**

**POLICY ADM14 –  
SIGNING  
AUTHORITY**

**MOTION #24-562**  
Councillor Robertson

Moved that Council adopt the revisions to policy ADM14 – Signing Authority as presented.

**CARRIED.**

**CORRES-  
PONDENCE TO  
PREDA**

**MOTION #24-563**  
Councillor Richardson

Moved that Council send correspondence to PREDA, as proposed by Councillor Richardson.

**CARRIED.**



**INFORMATION ITEMS**

Council was presented with the following information for review:

- a. RCMP Fairview Quarterly Report
- b. RMA – Update on Unpaid Tax Tool
- c. Correspondence from Village of Donnelly to Honourable Adriana LaGrange re: Drinking Water Testing and Prolonged Boil Water Advisories in Rural and Northern Alberta
- d. Correspondence from MLA Nolan Dyck
- e. Correspondence from Honourable Mike Ellis, Minister of Public Safety and Emergency Services, re: Regional Policing Committees

**MOTION #24-564**      **Moved that Council accept the information items  
Councillor Robertson      as presented.**

**CARRIED.**

**NEXT COUNCIL  
MEETING**

**Next Council Meeting is scheduled for December 17, 2024 at 9:00 a.m.**

**CLOSED SESSION**

Interim CAO Lyndsey Lawrence left the meeting at 12:29 p.m.

**MOTION #24-565**      **Moved that Council close the meeting at 12:30  
Councillor Robertson      p.m. to the public for:**

- **Agenda Item 14A – Closed per Section 19(1) of the FOIP Act, R.S.A. 2000, c. F-25 – Confidential Evaluations.**

**CARRIED.**

**MOTION #24-566**      **Moved that Council open the meeting to the  
Councillor Robertson      public at 12:45 p.m.**

**CARRIED.**

Council recessed at 12:45 p.m. to allow for the return of the public. Reeve Phil Kolodychuk left at 12:45 p.m. and handed the meeting over to Deputy Reeve Robertson.

Council resumed at 1:00 p.m.

**MOTION #24-567**      **Moved that Council proceed with the personnel  
Councillor Hostetler      matter (subject of the closed session) as agreed.  
CARRIED.**

**ADJOURNMENT**

**Deputy Reeve Robertson adjourned the meeting at 1:07 p.m.**

\_\_\_\_\_  
**Reeve Kolodychuk**

\_\_\_\_\_  
**Interim Chief Administrative Officer**