

October 22, 2024

AGENDA OF AN ORGANIZATIONAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 9:00 A.M. ON TUESDAY, OCTOBER 22, 2024.

9:00 a.m.

1. CALL TO ORDER
 2. ELECTION OF REEVE
 3. OATH OF OFFICE FOR REEVE
 4. ELECTION OF DEPUTY REEVE
 5. OATH OF OFFICE FOR DEPUTY REEVE
 6. ADOPTION OF AGENDA
 7. COUNCIL PERSONAL CODE OF CONDUCT
 8. DATE, TIME AND PLACE OF REGULAR MEETINGS
 9. PER DIEM AND EXPENSIVE REIMBURSEMENT – Policy ADM26
 10. APPOINTMENT OF ASSESSOR (Grant Clark – KCL Consulting Inc.)
 11. APPOINTMENT OF AUDITOR (Doyle & Co.)
 12. COMMITTEE/BOARD APPOINTMENTS
 - A. Agricultural Service Board
 - (1) Council Members
 - (2) Chairman
 - (3) Member-At-Large
 - B. Local Assessment Review Board
 - C. Composite Assessment Review Board
 - D. Fairview and District Chamber of Commerce
 - E. Economic Development Committee
 - F. E.E. Oliver Joint Operating Committee
 - G. E.E. Oliver Liaison
 - H. Emergency Management Advisory Committee
 - I. Emergency Management – Director
 - J. Emergency Management – Deputy Director
 - K. Fairview Library Board
 - L. Fairview Medical Clinic Operating Society
 - M. Fairview Recreation Advisory Committee
 - N. Fairview Regional Airport Advisory Committee
 - O. Fairview Rural Water Project
 - P. Fairview Ski Club Committee
 - Q. FCSS
 - R. Fort Dunvegan Historical Society
 - S. Grimshaw Gravels Aquifer Management Advisory Association
 - T. Health Professional Enhancement Committee
 - U. IDP/ICF Working Committee
 - V. Mackenzie Municipal Services Agency (MMSA)
 - W. Mighty Peace Tourism Association
 - X. North Peace Housing Foundation
 - Y. North Peace Protocol Steering Committee
 - Z. North Peace Regional Landfill Commission
 - AA. North Western Right-of-Way Acquisition Committee
 - BB. NWP Fairview Community Advisory Council
 - CC. Northern Transportation Advocacy Bureau
 - DD. Peace Library System
 - EE. Peace Regional Economic Development Association
 - FF. Peace Regional Subdivision and Development Appeal Board
 - GG. Rural Crime Watch
 - HH. Fairview Co-Op Seed Cleaning Plant
 - II. V.S.I. Services 1980 Ltd.
 - JJ. Weed and Pest Control Appeal Board (M.D. of Peace No. 135)
 15. Adjournment
-

Attend Electronically: <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzNON3JTZnAyL2tBVDVmQT09>

Attend by Phone (long distance charges may apply): 1-587-328-1099

Meeting ID: 913 236 1715

PIN: 123456

October 22, 2024

MINUTES OF AN ORGANIZATIONAL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, ON OCTOBER 22, 2024 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

John Przybylski	Councillor
Joshua Hostetler	Councillor
Nolan Robertson	Councillor
Phil Kolodychuk	Reeve
Dalen Richardson	Councillor – Via Zoom

REGRETS:

OTHERS IN ATTENDANCE:

Lyndsey Lawrence	Interim Chief Administrative Officer
Katey Johnston	Corporate Services Assistant

CALL TO ORDER

Interim CAO Lyndsey Lawrence called the meeting to order at 9:04 a.m.

ELECTION OF REEVE

Interim CAO Lyndsey Lawrence called for nominations for Reeve.

MOTION #24-438	Nominated Councillor Phil Kolodychuk for the position of Reeve for the Municipal District of Fairview No. 136.
Councillor Przybylski	

CARRIED.

Councillor Phil Kolodychuk accepted the nomination.

Interim CAO Lyndsey Lawrence called a second time for nominations for Reeve.

Interim CAO Lyndsey Lawrence called a third time for nominations for Reeve.

MOTION #24-439	Moved that Council nominations for Reeve cease.
Councillor Robertson	

CARRIED.

Interim CAO Lyndsey Lawrence declared Phil Kolodychuk elected as Reeve of the Municipal District of Fairview No. 136.

Reeve Phil Kolodychuk thanked Council for the confidence they have entrusted in him for the position of Reeve for the upcoming term.

OATH OF OFFICE FOR REEVE

Reeve Kolodychuk signed the oath of office as the Reeve of the Municipal District of Fairview No. 136. Interim CAO Lyndsey Lawrence witnessed and notarized the signature of the Reeve.

All Councillors present (excepting Councillor Richardson) signed the oath of office as Councillor. Interim CAO Lyndsey Lawrence witnessed and notarized all signatures, excepting that of Councillor Richardson, who will sign the oath of Office as Councillor at the next Council Meeting.

All signed oaths of officer are Attached as Schedule "A."



**ELECTION OF
DEPUTY REEVE**

Council decided to continue with a rotational schedule, with each Councillor assuming the responsibility of Deputy Reeve on a quarterly basis.

MOTION #24-440
Councillor Hostetler

Moved that each Councillor be appointed as Deputy Reeve as per the following 3-month terms:

Councillor Robertson
November 1, 2024 – January 31, 2025

Councillor Hostetler
February 1, 2025 – April 30, 2025

Councillor Przybylski
May 1, 2025 – July 31, 2025

Councillor Richardson
August 1, 2025 – October 31, 2025

CARRIED.

**OATH OF OFFICE
FOR DEPUTY
REEVE**

Councillor Robertson, Councillor Hostetler, and Councillor Przybylski, signed the oath of office as Deputy Reeve. Lyndsey Lawrence witnessed and notarized the signatures of the Deputy Reeves, excepting Councillor Richardson, who will sign the oath of Office as Deputy Reeve at the next Council Meeting. All signed oaths of office as Deputy Reeve are attached as Schedule "B."

**ADOPTION OF
AGENDA**

MOTION #24-441
Councillor Przybylski

Moved that Council adopt the agenda for the October 22, 2024, Organizational Meeting as presented.

CARRIED.

**COUNCIL
PERSONAL CODE
OF CONDUCT**

Council members reviewed the Personal Code of Conduct and signed the hardcopy presented, a copy of which is attached hereto as Schedule "C".

**DATE, TIME AND
PLACE OF
REGULAR
MEETINGS**

MOTION #24-442
Councillor Robertson

Moved that Council Meetings be scheduled for the 2nd and 4th Tuesday of each month as day meetings, with the meetings commencing at 9:00 a.m.

CARRIED.

**PER DIEM AND
EXPENSE
REIMBURSEMENT
– POLICY ADM 26**

For the purposes of 2024 pay, Council directed that the following be compensated as "Committee/Board" pay, not "Councillor-Supervisor or Other" or "Reeve/Deputy Reeve" pay:

- Stakeholders Meeting - NWP
- Stakeholders Meeting - School Divisions
- Intergovernmental Meetings (Province/Canada)
- Intergovernmental Meetings (Municipal)
- RMA District Meetings
- Steering Committee - Land Use Planning



- Strategic Planning / Related Municipal Workshops (ie. Organization and Compensation Review)
- Training - Workshops, EOEP courses, Seminars
- Non-Council Appointed Rural Crime Watch
- NAEL

MOTION #24-443
Councillor Robertson **Moved that Council direct Administration to draft revisions to Policy ADM26 – Per Diem and Expense Policy (to be effective January 1, 2025), which shall be referred to Council for consideration during 2025 budget deliberations.**
CARRIED.

APPOINTMENT OF ASSESSOR

MOTION #24-444
Councillor Robertson **Moved that Council appoint Grant Clark with KCL Consulting Inc. as the assessor for the Municipal District of Fairview No. 136, as per the agreement.**
CARRIED.

APPOINTMENT OF AUDITOR

MOTION #24-445
Councillor Robertson **Moved that Council defer the appointment of an auditor until a meeting in November, 2024. Further, that Council direct Administration to gather quotations (together with scopes of services) for other auditors.**
CARRIED.

COMMITTEE/BOARD APPOINTMENTS

AGRICULTURE SERVICE BOARD

MOTION #24-446
Councillor Hostetler **Moved Councillor Robertson and Reeve Kolodychuk as members.**
CARRIED.

MOTION #24-447
Reeve Kolodychuk **Moved Councillor Robertson Chairman of the Agriculture Service Board.**
CARRIED.

MOTION #24-448
Councillor Robertson **Moved Barry Dewitz as a Member-At-Large to the Agricultural Service Board for a three-year term as per Bylaw 923.**
CARRIED.

LOCAL ASSESSMENT REVIEW BOARD

MOTION #24-449
Councillor Robertson **Moved Councillor Richardson as member and Sarah Borchuk as Clerk.**
CARRIED.

COMPOSITE ASSESSMENT REVIEW BOARD

MOTION #24-450
Councillor Robertson **Moved Councillor Richardson as member and Sarah Borchuk as Clerk.**
CARRIED.

CHAMBER OF COMMERCE



**ECONOMIC
DEVELOPMENT
COMMITTEE**

MOTION #24-451
Councillor Robertson

Moved Councillor Przybylski as member and
Councillor Hostetler as alternate.
CARRIED.

**E.E. OLIVER JOINT
OPERATING
COMMITTEE**

MOTION #24-452
Councillor Przybylski

Moved that Council as a whole is the Economic
Development Committee.
CARRIED.

**E.E. OLIVER
LIAISON**

MOTION #24-453
Councillor Przybylski

Moved Councillor Hostetler and Councillor
Robertson as members.
CARRIED.

**EMERGENCY
MANAGEMENT
ADVISORY
COMMITTEE**

MOTION #24-454
Councillor Hostetler

Moved Interim CAO Lyndsey Lawrence as
liaison.
CARRIED.

**EMERGENCY
MANAGEMENT –
DIRECTOR**

MOTION #24-455
Councillor Robertson

Moved Councillor Richardson and Hostetler as
members.
CARRIED.

**EMERGENCY
MANAGEMENT –
DEPUTY
DIRECTOR**

MOTION #24-456
Councillor Przybylski

Moved that Interim CAO Lyndsey Lawrence be
appointed as Director of Emergency
Management.
CARRIED.

**FAIRVIEW
LIBRARY BOARD**

MOTION #24-457
Councillor Robertson

Moved that Darren Gnam be appointed as
Deputy Director of Emergency Management.
CARRIED.

**FAIRVIEW
MEDICAL CLINIC
OPERATING
SOCIETY**

MOTION #24-458
Councillor Przybylski

Moved Councillor Hostetler as member and
Trustee.
CARRIED.

**FAIRVIEW
RECREATION
ADVISORY
COMMITTEE**

MOTION #24-459
Councillor Przybylski

Moved Reeve Kolodychuk as member and
Councillor Przybylski as alternate.
CARRIED.



**FAIRVIEW
REGIONAL
AIRPORT
ADVISORY
COMMITTEE**

MOTION #24-460
Councillor Przybylski

Moved Councillor Hostetler and Councillor
Robertson as members. Councillor Richardson
as alternate.

CARRIED.

**FAIRVIEW RURAL
WATER PROJECT**

MOTION #24-461
Councillor Robertson

Moved Councillor Przybylski and Councillor
Hostetler as members. Reeve Kolodychuk as
alternate.

CARRIED.

**FAIRVIEW SKI
CLUB COMMITTEE**

MOTION #24-462
Councillor Przybylski

Moved Reeve Kolodychuk as member and
Councillor Hostetler as alternate.

CARRIED.

**FAMILY &
COMMUNITY
SUPPORT
SERVICES (FCSS)**

MOTION #24-463
Councillor Hostetler

Moved Councillor Robertson as member and
Councillor Richardson as alternate.

CARRIED.

**FORT DUNVEGAN
HISTORICAL
SOCIETY**

MOTION #24-464
Councillor Hostetler

Moved Reeve Kolodychuk and Councillor
Przybylski as members. Council Hostetler as
alternate.

CARRIED.

**GRIMSHAW
GRAVEL AQUIFER
MANAGEMENT
ADVISORY
ASSOCIATION**

MOTION #24-465
Councillor Robertson

Moved Councillor Przybylski as member and
Councillor Hostetler as alternate.

CARRIED.

**HEALTH
PROFESSIONAL
ENHANCEMENT
COMITTEE**

MOTION #24-466
Councillor Hostetler

Moved Councillor Przybylski as member.

CARRIED.

**IDP/ICF WORKING
COMMITTEE**

MOTION #24-467
Councillor Przybylski

Moved Reeve Kolodychuk as member and
Councillor Przybylski as alternate. Interim CAO
Lyndsey Lawrence as Treasurer.

CARRIED.

**MACKENZIE
MUNICIPAL
SERVICES
AGENCY**

MOTION #24-468
Councillor Hostetler

Moved Councillor Przybylski and Reeve
Kolodychuk as members and Councillor
Robertson as alternate.

CARRIED.

**MIGHTY PEACE
TOURISM
ASSOCIATION**

MOTION #24-469
Councillor Robertson

Moved Councillor Przybylski as member and
Reeve Kolodychuk as alternate.

CARRIED.

**NORTH PEACE
HOUSING
FOUNDATION**

MOTION #24-470
Councillor Robertson

Moved Councillor Hostetler as member and
Councillor Richardson as alternate.

CARRIED.

**NORTH PEACE
PROTOCOL
STEERING
COMMITTEE**

MOTION #24-471
Councillor Przybylski

Moved Councillor Hostetler as member.

CARRIED.

**NORTH PEACE
REGIONAL
LANDFILL
COMMISSION**

MOTION #24-472
Councillor Robertson

Moved that Council not appoint a member to the
North Peace Protocol Steering Committee.

CARRIED.

**NORTH WESTERN
RIGHT-OF-WAY
ACQUISITION
COMMITTEE**

MOTION #24-473
Councillor Przybylski

Moved Reeve Kolodychuk as member and
Councillor Richardson as alternate.

CARRIED.

**NWP FAIRVIEW
COMMUNITY
ADVISORY
COUNCIL**

MOTION #24-474
Councillor Robertson

Moved that Council not appoint a member to the
Northwestern Right-of-Way Acquisition
Committee.

CARRIED.

**NORTHERN
TRANSPORT-
ATION ADVOCACY
BUREAU**

MOTION #24-475
Councillor Robertson

Moved Councillor Przybylski as member and
Councillor Hostetler as alternate.

CARRIED.

**PEACE LIBRARY
SYSTEM**

MOTION #24-476
Councillor Przybylski

Moved Councillor Richardson as member and
Councillor Robertson as alternate.
CARRIED.

**PEACE REGIONAL
ECONOMIC
DEVELOPMENT
ASSOCIATION**

MOTION #24-477
Councillor Robertson

Moved Councillor Hostetler as member and
Councillor Przybylski as alternate.
CARRIED.

**PEACE REGIONAL
SUBDIVISION AND
DEVELOPMENT
APPEAL BOARD**

MOTION #24-478
Councillor Przybylski

Moved Councillor Richardson as member and
Councillor Robertson as alternate.
CARRIED.

**RURAL CRIME
WATCH**

MOTION #24-478A
Councillor Robertson

Moved that Councillor Przybylski be appointed
as member and Fiona Ness be appointed as
clerk.
CARRIED.

**FAIRVIEW CO-OP
SEED CLEANING
PLANT**

MOTION #24-479
Councillor Robertson

Moved that Council not appoint a Member.
CARRIED.

**V.S.I. SERVICES
(1980) LTD.**

MOTION #24-480
Councillor Przybylski

Moved Councillor Robertson as member and
Reeve Kolodychuk as alternate.
CARRIED.

**WEED AND PEST
CONTROL
APPEAL BOARD
(M.D. OF PEACE
NO. 135)**

MOTION #24-481
Reeve Kolodychuk

Moved Councillor Robertson as member and
Reeve Kolodychuk as alternate.
CARRIED.

MOTION #24- 482
Councillor Hostetler

Moved that Council appoint Phil Kolodychuk,
John Przybylski and Nolan Robertson to the
Municipal District of Peace No. 135 Weed and
Pest Control Appeal Board.
CARRIED.

ADJOURNMENT

Reeve Kolodychuk adjourned the meeting at 10:26 a.m.



Reeve Kolodychuk



Interim Chief Administrative Officer

AMENDING BYLAW NO. 977/COUNCIL/2020

A BYLAW OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING BYLAW 939/COUNCIL/2017 ESTABLISHING A COUNCIL PERSONAL CODE OF CONDUCT

WHEREAS, Section 145 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 authorizes a council to pass bylaws in relation to the conduct of councillors and the conduct of members of council committees and other bodies established by the council;

WHEREAS, Section 63(1) of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 authorizes a council to revise any of its bylaws or any one or more provisions of a bylaw;

WHEREAS, Council of the Municipal District of Fairview No. 136 considers it prudent to ensure ethical, professional local governance by regulating conduct of Councillors and Council Committee, Board and Agency members including Members-At-Large appointed by the council in the Municipal District of Fairview No. 136;

NOW THEREFORE, Council of the Municipal District of Fairview No. 136 duly assembled, enacts as follows:

Amend Bylaw 939/COUNCIL/2017 by:

REMOVING: Schedule A

AND

REPLACING IT WITH: Attached Schedule A

READ a first time this 13th day of October A.D., 2020.

READ a second time this 13th day of October A.D., 2020.

READ a third and final time and passed this 13th day of October A.D., 2020.



Reeve Peggy Johnson



CAO, Sandra Fox

MUNICIPAL DISTRICT OF FAIRVIEW NO. 136

**BYLAW NO. 977/COUNCIL/2020
COUNCIL PERSONAL CODE OF CONDUCT**

SCHEDULE A

Purpose:

The residents of the Municipal District of Fairview No. 136 are entitled to have fair, ethical and accountable local government and to expect the highest standards of professional, dignified and courteous conduct from the members elected to Council, both in and out of the Council Chambers as well as members-at-large appointed by Council to represent the municipality.

Such a government requires that public officials comply with laws and policies affecting operations of the government; be independent, impartial and fair in their judgement and actions; use their public office for the public good and not for personal gain; and conduct public deliberations and processes openly, unless legally confidential, in an atmosphere of respect and civility.

To this end, Municipal District of Fairview No. 136 has adopted this Personal Code of Conduct to encourage public confidence in the integrity of local government and its fair and effective operation and governance. This Personal Code of Conduct shall be the guiding document of ethical and professional behavior of Councillors, Committee, Board and Agency members and Members-at-Large.

Council members shall be familiar with the roles and responsibilities of elected officials, conflict of interest provisions and definition of 'Councillor's family', Division 6, Sections 169 through 173, voting requirements, Section 183(1) and statutory rules of conduct in the Municipal Government Act (MGA) of Alberta, including Section 174 relating to absenteeism.

As per Section 201(1) of the MGA, the municipality will offer orientation training to each councillor within 90 days after the councillor takes the oath of office.

Council members shall sign this Personal Code of Conduct at each Organizational Meeting for the Municipal District of Fairview No. 136 as a symbol of each council members' continuing commitment to abide by the principles of this code. Members-at-Large shall sign this document upon appointment by Council.

1. Act in the Public Interest

Recognizing that stewardship of the public interest must be their primary concern, Council members shall work for the common good of the people of the Municipal District of Fairview No.136 and not for any private or personal interest, and they will

endeavor to treat all persons, claims and transactions in a fair and equitable manner. Council members shall not:

- Give preferential treatment to any person or organization which might reasonably benefit from special consideration or may seek preferential treatment.
- Give preferential treatment to an organization in which a Member or Members of Council have a financial interest or where they have an organizational responsibility or a personal relationship that would present a pecuniary interest under the Municipal Government Act of Alberta.

2. Comply with the Law

Council members shall comply with the laws of the nation, the province and Municipal District of Fairview No. 136 in the performance of their public duties. These laws include but are not limited to: the Canadian Charter of Rights and Freedoms; Municipal Government Act of Alberta; Alberta Human Rights Act; Freedom of Information and Protection of Privacy Act (FOIP); Local Authorities Election Act; Criminal Code of Canada and Municipal District of Fairview No. 136 Bylaws.

3. Conduct of Members

Council members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the Council, boards, commissions, committees, staff and the public. Members shall perform the functions of office truly, faithfully and impartially to the best of their knowledge and ability in accordance with the following core values:

- a) **Integrity** – giving the municipality’s interests absolute priority over private individual interests;
- b) **Honesty** – being truthful and open;
- c) **Objectivity** – making decisions based on careful analysis of the facts;
- d) **Accountability** – being accountable to each other and the public for decisions taken;
- e) **Leadership** – confronting challenges and providing direction on the issues of the day.

4. Respect of Process

Council members duties shall be performed in accordance with the Procedural Bylaw # 937/COUNCIL/2017 processes and rules of order and any amendments thereto as established by the Council.

5. Conduct of Public Meetings

Council members will prepare for meetings by reviewing materials in advance and will be respectful and attentive to, and ask informed questions of, the public and Municipal employees providing information at a meeting.

Council members shall inform themselves of public issues, listen attentively to all discussions before the body and focus on the business at hand.

Council members shall refrain from use of electronic devices during Council meetings for purposes other than meeting related duties.

Council members shall dress in a manner that is non-offensive, neat, clean and appropriate for the representation of Council.

6. Conduct Outside of Council Chambers

Councillors conduct while representing the municipality at outside functions shall be in a professional manner consistent with all provisions of this bylaw.

Councillors shall act in the best interest of the Municipal District of Fairview No. 136 in carrying out the functions and duties entrusted upon them as members of Council.

Council members shall not use their positions to secure special privileges, favors or exemptions for themselves or any other person or organization.

Councillor's travel and education funds shall be used for the intended purpose. Without restricting the ability of Councillor's to decide the best use of their time, it is expected that Councillors be in attendance at events where related registration fees and/or living expenses are covered by the municipality.

7. Decisions Based on Merit

Council decisions shall be based upon the merits and substance of the matter at hand.

Council members shall support the decision-making role of Council by adhering to and demonstrating respect for current policies, bylaws and motions of the municipality. This does not in any way limit an individual Councillor's right to have and articulate a different opinion than the majority while debating matters.

Once Council makes a decision, as a Council member, it becomes your decision. If a Council member is asked about the issue and a Council member does not wish to defend it, that Council member shall simply explain why the Council made the decision it did.

8. Communications

It is the responsibility of Council members to publicly share substantive information that is relevant to a matter under consideration that they have received from sources outside of the public decision-making process with all other Council members. No information shall be shared privately by two or more Council members. All information and communication relating to a matter must be available and shared to all Councillors.

The Reeve, or designated appointee of the Reeve, shall be the official spokesperson to the media. No councillor shall represent the municipality to the media without consent from the Reeve and/or designate.

The Reeve shall not purport to speak for the Council or the municipality unless he or she has reason to believe that a consensus exists among a majority of Council.

Councillors using social media sites must ensure postings do not speak on behalf of Council. Councillors may present facts and information about Council that are in the public domain, i.e. motions of Council, comments made in public meetings, facts and recommendations in reports to Council. Opinions or positions must be clearly identified as those of the Councillor posting the comments and not those of Council.

9. Coordination with Municipal Staff

Appropriate municipal staff should be involved when Council members meet with officials from other agencies and jurisdictions to ensure proper staff support is available if needed and to keep staff informed.

Council members shall acknowledge and respect that staff work for the municipality as a corporate body and are responsible for making recommendations that reflect their professional expertise and the municipality's corporate objectives without undue influence from any individual Councillor.

Council members must demonstrate respect for the role of the Chief Administrative Officer as the principle employee of Council and its chief policy advisor. Members shall acknowledge and respect that staff carry out directions of Council as a whole and administer the policies of the municipality through the Chief Administrative Officer.

Council members will direct their enquiries and requests for assistance through the CAO.

10. Conflict of Interest

In order to assure their independence and impartiality on behalf of the public good, Council members shall not use their official positions to influence government decisions in which they have a financial interest or where they have an organizational responsibility or a personal relationship that would present a pecuniary interest under applicable legislation.

In accordance with the legislation, members shall declare if they have a pecuniary interest regarding a particular matter, including specific details as to the pecuniary interest circumstances, and refrain from participating in that discussion and decision.

11. Gifts and Favors

Council members shall not take advantage of services or opportunities for personal gain by virtue of their public office that are not available to the public in general. They shall refrain from accepting gifts, favors or promises of future benefits that might compromise their independence of judgement or action or give the appearance of being compromised.

12. Confidential Information

Council members shall respect and preserve the confidentiality of information provided to them concerning the confidential matters of the municipality or any board, commission, or committee as appointed as a representative of the Municipal District of Fairview No. 136. They shall neither disclose confidential information without legal authorization nor use such information to advance their or any other person or organization's personal, financial or private interests. Councillors shall maintain the confidentiality of information in perpetuity.

13. Use of Public Resources

Public resources not available to the general public (e.g., municipal staff time, equipment, supplies or facilities) shall not be used by Council members for private gain or personal purposes.

14. Representation of Private Interests

In keeping with their role as stewards of the public trust, Council members shall not present on behalf of the private interests of a third party before the municipal Council or board, commission, committee or proceeding of the municipality other than in support of, or opposition to, the motion made.

15. Advocacy

To the best of their ability, Council members shall represent the official policies and positions of the municipal Council. When presenting their personal opinions or positions, members shall explicitly state that they do not represent the Council or the municipality.

16. Improper Influence

Council members shall refrain from using their position to improperly influence the deliberations or decisions of municipal staff, boards, commissions, committees or any community organization they are a part of as an individual public citizen.

17. Policy Role of Members

Each member of Council will respect the legislation which accords to Council as a whole, the authority to make decisions and guide the actions of administration. Council members shall respect and adhere to the Council-Administration structure of the Municipal District of Fairview No. 136 as provided in municipal Bylaws and Provincial legislation.

Council is responsible for the governance of the municipality and administration is responsible to ensure operations of the municipality within the guidelines of governance decisions and direction.

18. Positive Work Environment

Council shall support the maintenance of a positive and constructive environment for residents, businesses and municipal employees. Council members acknowledge that Council has established a Violence and Harassment Policy and shall abide by the spirit and intent of this policy. Any infractions of the Violence and Harassment Policy by a council member shall be dealt with in accordance with this Code of Conduct.

19. Implementation

Council Personal Code of Conduct shall be included in the regular orientations for municipal Council candidates. Council members entering office shall sign a statement affirming they read, understood and agree to adhere to the Municipal District of Fairview No. 136 Council Personal Code of Conduct.

20. Compliance and Enforcement

Council members themselves have the primary responsibility to assure that ethical standards are understood and met and that the public can continue to have full confidence in the integrity of our municipal government.

Council members have a duty to help create a responsive, accessible, transparent and fair municipal government. Accordingly, Council members have a duty to question whether another Council member is violating legislation, ethics or respectful behavior relating to Municipal District of Fairview No. 136 government, as set forth in this Code of Conduct.

A member of Council who believes a member is in violation of this bylaw may report their concerns to the Reeve, or in the case of an allegation against the Reeve, the Deputy Reeve.

All discussions surrounding the alleged violations of this bylaw shall be conducted in a Council conversation in a closed session of a meeting of Council with the intent that the

discussion shall remain confidential under the appropriate sections of the Freedom of Information and Protection of Privacy (FOIP) Act.

Council delegates the authority for administering the compliance and enforcement section of this bylaw to the Reeve, or in a case of allegation against the Reeve, the Deputy Reeve.

Should a member of Council breach any of the principles as outlined in this bylaw, the possible courses of action that are available to Council include but are not limited to:

- a) Apology by the member of Council to the impacted individual(s).
- b) Removal of the member from Council Committees or representative bodies.
- c) Dismissal of the member from a position of Reeve or Deputy Reeve.
- d) Educational training on ethical and respectful conduct provided by a third party.

Any action taken pursuant to this bylaw should include a time frame and what remedial action is required.

The municipal administrator shall be consulted in all matters concerning alleged violations of this bylaw between members of Council and municipal employees.

The Municipal District of Fairview No. 136 Council Personal Code of Conduct Bylaw shall be the definitive document relating to ethical and professional conduct by Municipal District of Fairview No. 136 Council members, committee members, board and agencies and public members-at-large.

I affirm that I have read, understand and agree to adhere to the Municipal District of Fairview No. 136 Council Personal Code of Conduct Bylaw No. 939/COUNCIL/2017 and all amendments thereto.



Councillor

Oct 22, 2024
Date



Councillor

Oct 22, 2024
Date




Councillor

Oct. 22, 2024
Date


Councillor

Oct. 22, 2024
Date


Councillor

Nov 14/2024
Date

Member-at-Large

Date

Public Committee, Board or Agency
Member

Date

OFFICIAL OATH

I, **DALEN RICHARDSON**, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of Fairview in the Province of Alberta, this ~~22nd~~ day of ~~October~~, A.D., 2024

guyton R. nov 27
[Signature]



Signature

Commissioner for Oaths in the Province of Alberta
FRONAL FLORENCE NESS
A Commissioner of Oaths
For the Province of Alberta
My Appointment Expires September 2, 2025

Print Name and Expiry Date

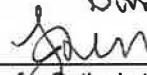
OFFICIAL OATH

I, Daler Glen Richardson,
do swear that I will diligently, faithfully and to the best of my ability, execute
according to law, the office of **DEPUTY REEVE** for the Municipal District of
Fairview No. 136, so help me God.

SWORN before me at the Town of
Fairview in the Province of Alberta,
This ~~22nd~~ day of ~~October~~ November, A.D., 2024



Signature

~~22nd~~ 21st day of ~~October~~ November, A.D., 2024


Commissioner for Oaths in the Province of Alberta

FIONA FLORENCE NESS
A Commissioner of Oaths
For the Province of Alberta
~~My Appointment Expires September 2,~~ 2025

Print Name and Expiry Date

OFFICIAL OATH

I, Nolan Robertson

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of Fairview in the Province of Alberta, This 22nd day of October, A.D., 2024


Signature

~~Commission Expires in the Province of Alberta~~

~~NOTARY PUBLIC IN AND FOR THE PROVINCE OF ALBERTA~~

Lindsay Lawrence, No Expiry
Print Name and Expiry Date

OFFICIAL OATH

I, John Przybylski

do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **DEPUTY REEVE** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of Fairview in the Province of Alberta, This 22nd day of October, A.D., 2024



Signature



Commissioner for Oaths in the Province of Alberta

Notary Public IN AND FOR

Lindsay Lawrence, No expiry
Print Name and Expiry Date

OFFICIAL OATH

I, JOSHUA HOSTETLER
do affirm that I will diligently, faithfully and to the best of my ability, execute
according to law, the office of **DEPUTY REEVE** for the Municipal District of
Fairview No. 136, so help me God.

AFFIRMED before me at the Town of
Fairview in the Province of Alberta,
this 22nd day of October A.D., 2024



Signature



~~Commissioner for Oaths in the Province of Alberta~~


NOTARY PUBLIC IN AND FOR
Lyndsey Lawrence, No Expiry
Print Name and Expiry Date

OFFICIAL OATH

I, Philip Holodychuk
do swear that I will diligently, faithfully and to the best of my ability, execute
according to law, the office of **REEVE** for the Municipal District of Fairview
No. 136, so help me God.

SWORN before me at the Town of
Fairview in the Province of Alberta,
this 22nd day of October, A.D., 2024


Signature


Commissioner for Oaths in the Province of Alberta
NOTARY PUBLIC IN AND FOR

Lundsey Lawrence, No Expiry
Print Name and Expiry Date

OFFICIAL OATH

I, **PHILIP KOLODYCHUK**, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of Fairview in the Province of Alberta, this 22nd day of October, A.D., 2024



Signature



~~Commissioner for Oaths in the Province of Alberta~~

~~NOTARY PUBLIC IN AND FOR THE PROVINCE OF ALBERTA~~

Lyndsey Lawrence, No Expiry
Print Name and Expiry Date


OFFICIAL OATH

I, **NOLAN ROBERTSON**, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of Fairview in the Province of Alberta, this 22nd day of October, A.D., 2024



Signature



Commissioner for Oaths in the Province of Alberta

NOTARY PUBLIC IN AND FOR
Lyndsey Lawrence, No Expiry
Print Name and Expiry Date

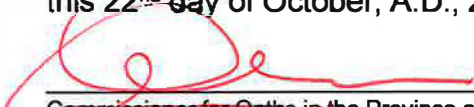
OFFICIAL OATH

I, **JOSHUA HOSTETLER**, do affirm that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

AFFIRMED before me at the Town of Fairview in the Province of Alberta this 22nd day of October, A.D., 2024



Signature



Commissioner for Oaths in the Province of Alberta
Notary Public In & For

Lyndsey Lawrence, No Expiry

Print Name and Expiry Date


OFFICIAL OATH

I, **JOHN PRZYBYLSKI**, do swear that I will diligently, faithfully and to the best of my ability, execute according to law, the office of **COUNCILLOR** for the Municipal District of Fairview No. 136, so help me God.

SWORN before me at the Town of Fairview in the Province of Alberta, this 22nd day of October, A.D., 2024



Signature



Commissioner for Oaths in the Province of Alberta

Notary Public In AND FOR

Lindsay Lawrence, No Expiry

Print Name and Expiry Date