

March 26, 2024

**AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 9:00 A.M. ON MARCH 26, 2024.**

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- 9:00 a.m.
1. CALL TO ORDER
  2. ADOPTION OF AGENDA
  3. ADOPTION OF MINUTES
    - \* A. Council Meeting Minutes – March 12, 2024
    - \* B. Special Council Meeting (Budget) Minutes – March 14, 2024
  4. FINANCE
  5. STAFF REPORTS
    - \* A. Chief Administrative Officer Report
    - \* B. Director of Agriculture & Parks/Agriculture Fieldman Report
    - \* C. Director of Public Works Report
  6. COUNCILLOR CONCERNS
- 1:00 P.M.
7. DELEGATIONS
    - A. Alberta Transportation and Corridors re: Fairview Municipal Airport Asphalt Overlay
  8. DEVELOPMENT & SUBDIVISIONS
  9. COMMITTEE/BOARD REPORTS
    - A. Reports
  10. OLD BUSINESS
    - \* A. Pending Report from March 12, 2024 Regular Council Meeting and March 14, 2024 Special Council Meeting (Budget)
    - \* B. Policy TRN30 – Equipment Registry
    - \* C. Intermunicipal Collaboration Frameworks – Engagement
    - \* D. Development Permit No. 23-12-DEV
    - \* E. List of Underutilized Equipment
    - \* F. Policy CS01 – Lawn Care Services on Non-Municipal Lands
  11. NEW BUSINESS
    - \* A. Request for Donation – Bluesky Community Club
    - \* B. Ratepayer Concern re: Council Decisions
    - \* C. Rural Crime Watch
    - \* D. Alberta Municipal Sustainability Strategy Self-Assessment Questionnaire
    - \* E. Canadian Voyageur Canoe Society – Request for Overnight Camping at Maples Day Use Area
    - \* F. Alberta Transportation and Corridors re: Fairview Municipal Airport Asphalt Overlay
  12. INFORMATION ITEMS
    - \* A. Correspondence from Minister of Municipal Affairs re: Assessment Model Review
    - \* B. Correspondence from Minister of Municipal Affairs re: Provincial Education Credit Program Extension
  13. NEXT MEETING
    - A. April 9, 2024
  14. CLOSED SESSION
    - \* A. Closed per Section 27 of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, C. F-25 – Legal Privilege
    - \* B. Closed per Section 27 of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, C. F-25.- Legal Privilege
  15. Adjournment
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Attend Electronically: <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzN0N3JTZnAyL2tBVDVmQT09>  
Attend by Phone (long distance charges may apply): 1-587-328-1099

Meeting ID: 913 236 1715

PIN: 123456

March 26, 2024

**MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, ON MARCH 26, 2024 COMMENCING AT 9:00 A.M.**

**PRESENT AT THE MEETING:**

**COUNCIL MEMBERS PRESENT:**

John Przybylski	Councillor
Joshua Hostetler	Councillor
Nolan Robertson	Councillor
Phil Kolodychuk	Reeve
Dalen Richardson	Councillor

**REGRETS:**

**OTHERS IN ATTENDANCE:**

Dennesha Ferguson	Acting Chief Administrative Officer
Lyndsey Lawrence	Director, Legislative Services/Development Officer

**CALL TO ORDER**

Reeve Kolodychuk called the meeting to order at 9:00 a.m.

**AGENDA**

**AGENDA**

Addition:

Item 10G: Raeleigh Milner and Dwayne Adams – DRP

<b>MOTION #24-124</b>	<b>Moved that Council adopt the agenda for the</b>
Councillor Przybylski	<b>March 26, 2024 Council Meeting as amended.</b>
	<b>CARRIED.</b>

**ADOPTION OF MINUTES**

**MINUTES**

<b>MOTION #24-125</b>	<b>Moved that Council approve the March 12, 2024</b>
Councillor Robertson	<b>Council Meeting Minutes as presented.</b>
	<b>CARRIED.</b>

**MINUTES**

<b>MOTION #24-126</b>	<b>Moved that Council approve the March 14, 2024</b>
Councillor Hostetler	<b>Special Council Meeting (Budget) Minutes as</b>
	<b>presented.</b>
	<b>CARRIED.</b>

**FINANCE**

**STATEMENT OF OPERATIONS**

There were no Finance items.

**STAFF REPORTS**

**CAO REPORT**

The Acting Chief Administrative Officer, Dennesha Ferguson, presented her report to Council.



**DIRECTOR,  
AGRICULTURE &  
PARKS REPORT**

**MOTION #24-127**      **Moved that Council receive the Acting Chief  
Councillor Hostetler**      **Administrative Officer's report as presented.  
CARRIED.**

Director of Agriculture and Parks, Kaitlin McLachlan's report was presented to Council.

**MOTION #24-128**      **Moved that Council receive the Director of  
Councillor Hostetler**      **Agriculture and Parks' report as presented.  
CARRIED.**

Director of Public Works, Kevin Morrison's report was presented to Council.

**DIRECTOR,  
PUBLIC WORKS  
REPORT**

**MOTION #24-129**      **Moved that Council receive the Director of  
Councillor Przybylski**      **Public Works' report as presented.  
CARRIED.**

**COUNCILLOR CONCERNS**

Councillor Richardson expressed concern regarding the high costs associated with the grading program for 2023. Further, that the Municipality should be exploring regional collaboration in relation to positions.

Councillor Hostetler indicated that he had been contacted by a ratepayer regarding whether the Municipality is being proactive in relation to the impending water shortage. Further, a ratepayer had contacted him regarding the availability of the water pump for rental.

Councillor Przybylski advised that other municipalities are acquiring large amounts of funding through grant application.

Reeve Kolodychuk indicated that other municipalities are including line items on Taxation Notices regarding the respective value of tax dollars being paid for recreation, disaster recovery etc.

Reeve Kolodychuk expressed concern that only 1 of 3 Gravel Pits in the Municipality are paying the Community Aggregate Levy.

**MOTION #24-130**      **Moved that Council send correspondence to all  
Reeve Kolodychuk**      **private gravel pit operators within the Municipal  
District of Fairview No. 136 addressing non-  
payment of the community aggregate levy,  
carbon copying the Alberta Sand and Gravel  
Association on the same. The correspondence  
shall include reference to the reasons for which  
the community aggregate levy is collected, such  
as repair and maintenance of municipal road  
infrastructure.**

**CARRIED.**

**DEVELOPMENT & SUBDIVISIONS**

**DEVELOPMENT/  
SUBDIVISION**

There were no developments or subdivisions.

**COMMITTEE/BOARD REPORTS**

Councillors reported on the following Board/Committee meetings they attended from March 12, 2024 to March 25, 2024:



Councillor Przybylski: March 13, 2024 – Organization and Compensation Review  
March 14, 2024 – Special Council Meeting (Budget)  
March 15, 2024 – Groundwater Forum (Grimshaw Gravels Aquifer Management Association, Peace Watershed Alliance)  
March 18 to 20, 2024 – RMA Spring Convention  
March 21, 2024 – Fairview and District Chamber of Commerce  
March 25, 2024 – Meeting with NWP President

Reeve Kolodychuk: March 13, 2024 – Organization and Compensation Review  
March 14, 2024 – Special Council Meeting (Budget)  
March 18 to 20, 2024 – RMA Spring Convention  
March 22, 2024 – Health Professional Enhancement Committee  
March 25, 2024 – North Peace Regional Landfill Commission  
March 25, 2024 – Fairview Rural Water Co-Op

Councillor Richardson: March 13, 2024 – Organization and Compensation Review  
March 14, 2024 – Special Council Meeting (Budget)  
March 18 to 20, 2024 – RMA Spring Convention  
March 21, 2024 – Fairview Library Board

Councillor Hostetler: March 13, 2024 – Organization and Compensation Review  
March 14, 2024 – Special Council Meeting (Budget)  
March 18 to 20, 2024 – RMA Spring Convention

Councillor Robertson: March 13, 2024 – Organization and Compensation Review  
March 14, 2024 – Special Council Meeting (Budget)  
March 18 & 19, 2024 – RMA Spring Convention

**MOTION #24-131**  
Councillor Richardson **Moved that Council send correspondence to the Grande Prairie Catholic School Division requesting an independent assessment to be conducted by Alberta Infrastructure of the St. Thomas More Catholic School to determine potential viability of repurposing the facility, or portions thereof. Further, that such correspondence be carbon copied to the Town of Fairview, the Minister of Education Demetrios Nicolaides, the Minister of Infrastructure Pete Guthrie, and MLA Todd Loewen.**

**CARRIED.**

**MOTION #24-132**  
Councillor Hostetler **Moved that Council send correspondence to Minister of Public Safety and Emergency Services Mike Ellis in support of the continuation of Victims Services in communities as it presently exists, as opposed to the creation of a regional model, which may impact service delivery.**

**CARRIED.**

**MOTION #24-133**  
Councillor Przybylski **Moved that Council accept the Committee/Board Reports as presented.**

**CARRIED.**  


OLD BUSINESS

PENDING REPORT

**MOTION #24-134**                      **Moved that Council accept the March 12, 2024  
Councillor Hostetler**                      **and March 14, 2024 Pending Reports as  
presented.**

**CARRIED.**

Council recessed at 10:10 a.m.

Council resumed at 10:17 a.m.

Council directed revisions to Policy TRN30 – Equipment Registry as follows:

Remove section 1.2 and renumber accordingly.

Revise section 1.6 such that it reads as follows:

“1.6 Only Equipment Contractors who are in good standing with the Municipality shall be eligible for registration. An Equipment Contractor is not in good standing with the Municipality if:

- a) the Equipment Contractor is engaged in litigation or arbitration with the Municipality; or
- b) the Equipment Contract has an outstanding debt (including, but not limited to: tax levies, utility levies, community aggregate levies accounts receivable) owed to the Municipality.”

Revise 3.2 as follows:

- Remove “Timeliness” as an evaluation criteria
- Weight “Previous quantity and quality of work performed for the Municipality” as 30

Insert section 3.3:

“3.3 Equipment Contractors who have not previously performed work for the Municipality and who are registering for the first time shall receive full weighting for previous quantity and quality of work performed for the Municipality.”

**MOTION #24-135**                      **Moved that Council adopt Policy TRN30 –  
Councillor Richardson**                      **Equipment Registry as amendments.**

**CARRIED.**

INTERMUNICIPAL  
COLLABORATION  
FRAMEWORKS –  
ENGAGEMENT

**MOTION #24-136**                      **Moved that Council schedule a Council as a  
Councillor Robertson**                      **Whole Committee Meeting prior to April 12, 2024  
to complete the Intermunicipal Collaboration  
Frameworks engagement survey.**

**CARRIED.**

DEVELOPMENT  
PERMIT NO.  
23-12-DEV

**MOTION #24-137**                      **Moved that Council accept the concerns raised  
Councillor Robertson**                      **by the developer regarding Development Permit  
No. 23-12-DEV as information.**

**CARRIED.**



**LIST OF  
UNDERUTILIZED  
EQUIPMENT**

**MOTION #24-138**  
Councillor Hostetler

Moved that Council defer consideration of the list of underutilized equipment to the Special Council Meeting (Budget) scheduled for 1:30 p.m. on March 26, 2024.

**CARRIED.**

**POLICY CS01 –  
LAWN CARE  
SERVICES ON  
NON-MUNICIPAL  
LANDS**

**MOTION #24-139**  
Councillor Richardson

Moved that Council adopt Policy CS01 – Lawn Care Services on Non-Municipal Lands as presented.

**CARRIED.**

**NEW BUSINESS**

**REQUEST FOR  
DONATION –  
BLUESKY  
COMMUNITY  
CLUB**

**MOTION #24-140**  
Councillor Robertson

Moved that Council defer consideration of the Request for Donation from Bluesky Community Club to the Special Council Meeting (Budget) scheduled for March 26, 2024.

**CARRIED.**

**RATEPAYER  
CONCERN RE:  
COUNCIL  
DECISIONS**

**MOTION #24-141**  
Councillor Robertson

Moved that Council direct Administration to draft correspondence addressing the concerns raised by the ratepayer in their correspondence dated March 14, 2024.

**CARRIED.**

**RURAL CRIME  
WATCH**

**MOTION #24-142**  
Councillor Robertson

Moved that Council invite the Alberta Provincial Rural Crime Watch Association to hold a meeting in the Municipal District of Fairview No. 136 to gauge interest in forming a local Rural Crime Watch.

**CARRIED.**

**ALBERTA  
MUNICIPAL  
SUSTAINABILITY  
STRATEGY SELF-  
ASSESSMENT  
QUESTIONNAIRE**

**MOTION #24-143**  
Councillor Richardson

Moved that Council schedule a Council as a Whole Committee Meeting to complete the Alberta Municipal Sustainability Strategy Self Assessment Questionnaire.

**CARRIED.**

**CANADIAN  
VOYAGEUR**



**CANOE SOCIETY –  
REQUEST FOR  
OVERNIGHT  
CAMPING AT  
MAPLES DAY USE  
AREA**

**MOTION #24-144**  
Councillor Przybylski

**Moved that Council permit the Voyageur Canoe Brigade to overnight camp at the Maples Day Use Area for July 17 and July 18, 2024.**  
**CARRIED.**

**RAELEIGH  
MILNER AND  
DWAYNE ADAMS  
– DRP  
(RECLAMATION)**

Dennesha Ferguson, Acting CAO, provided Council an update regarding the Municipality's meeting with Raeleigh Milner and Dwayne Adams to determine scope of the remaining reclamation that must be conducted pursuant to the Disaster Recovery Program.

**MOTION #24-145**  
Councillor Hostetler

**Moved that Council waive the requirement to proceed by tender (pursuant to Policy ADM07), and direct Administration to proceed with a Request for Quotations to complete the remaining scope of work of reclamation on property owned by Raeleigh Milner and Dwayne Adams further to the Disaster Recovery Program.**

**CARRIED.**

**INFORMATION ITEMS**

Council was presented with the following information for review:

- a. Correspondence from Minister of Municipal Affairs re: Assessment Model Review
- b. Correspondence from Minister of Municipal Affairs re: Provincial Education Credit Program Extension

**MOTION #24-146**  
Councillor Hostetler

**Moved that Council accept the information items as presented.**

**CARRIED.**

**CLOSED SESSION**

Council invited Lyndsey Lawrence, Director of Legislative Services / Development Officer, and Dennesha Ferguson, Acting Chief Administrative Officer to remain in the closed session for Agenda Items 14A and 14B.

**MOTION #24-147**  
Councillor Robertson

**Moved that Council close the meeting at 11:40 a.m. to the public for:**

- Agenda Item 14A– Closed per Section 27 of the *FOIP Act*, R.S.A. 2000, c. F-25; and,
- Agenda Item 14B – Closed per Section 27 of the *FOIP Act*, R.S.A. 2000, c. F-25.

**CARRIED.**

**MOTION #24-148**  
Councillor Hostetler

**Moved that Council open the meeting to the public at 11:52 a.m.**

**CARRIED.**

Council recessed at 11:52 a.m. to allow for the return of the public.

Council resumed at 1:00 p.m.

**MOTION #24-149**  
Councillor Robertson

**Moved that Council direct Administration to investigate market value of Lot 3, Block 1, Plan**



242 0128 (with and without the building commonly known as New Horizons Crafts and Games / Whitelaw Drop-In Centre). Further, that once Administration has completed said investigation, that it provide Council a report of its findings for consideration at a future Council meeting.

CARRIED.

**DELEGATIONS**

**DELEGATION**

The delegation, Samantha Lee and Danny Yung of Alberta Construction and Maintenance Division (Peace Region) joined the meeting at 1:00 p.m.

Council invited Lyndsey Lawrence, Director of Legislative Services / Development Officer, and Dennesha Ferguson, Acting Chief Administrative Officer to remain in the closed session for Agenda Item 7A.

**MOTION #24-150**                      **Moved that Council close the meeting at 1:00 p.m. a.m.to the public for:**  
Councillor Przybylski                      

- **Agenda Item 7A – Closed per Section 21 of the FOIP Act, R.S.A. 2000, c. F-25 (Intergovernmental Relations).**

CARRIED.

**MOTION #24-151**                      **Moved that Council open the meeting to the public at 1:47 p.m.**  
Councillor Hostetler

CARRIED.

Council recessed 1:47 p.m. to allow for the return of the public.

Council reconvened at 1:52 p.m.

**DELEGATION –  
ALBERTA TRANSPORTATION AND  
CORRIDORS RE:  
FAIRVIEW  
MUNICIPAL  
AIRPORT  
ASPHALT  
OVERLAY**

**MOTION #24-152**                      **Moved that Council direct Administration to draft correspondence to Minister of Transportation and Economic Corridors Devin Dreeshen requesting additional STIP Funding for the Fairview (CEB5) overlay.**  
Reeve Kolodychuk

CARRIED.

**NEXT COUNCIL MEETING**

**Next Council Meeting is scheduled for April 9, 2024 at 9:00 a.m.**

**ADJOURNMENT**

**Reeve Kolodychuk adjourned the meeting at 2:08 p.m.**

  
\_\_\_\_\_  
Reeve Kolodychuk

  
\_\_\_\_\_  
Acting Chief Administrative Officer