

February 27, 2024

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 9:00 A.M. ON FEBRUARY 27, 2024.

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- 9:00 a.m.
1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes – February 13, 2024
 4. FINANCE
 - A. Statement of Operations (Preliminary) to January 31, 2024
 5. STAFF REPORTS
 - * A. Chief Administrative Officer Report
 - * B. Director of Agriculture & Parks/Agriculture Fieldman Report
 - * C. Director of Public Works Report
 6. COUNCILLOR CONCERNS
 7. DELEGATIONS
 - A. VSI Services (1980) Ltd. (Rik Vandekerkhove)
 - B. New Horizons Craft and Games Whitelaw Drop in centre – Darrell Wamsley
- 10:00 a.m.
10:30 a.m.
8. DEVELOPMENT & SUBDIVISIONS
 9. COMMITTEE/BOARD REPORTS
 10. OLD BUSINESS
 - * A. Pending Report
 11. NEW BUSINESS
 - A. VSI Services (1980) Ltd. (Rik Vandekerkhove)
 - B. New Horizons Craft and Games Whitelaw Drop in centre – Darrell Wamsley
 - * C. Request for Proclamation of March as Multiple Myeloma Awareness Month
 - * D. RCMP 3rd Quarter Report
 - * E. Residential Lots at Fairview Municipal Airport
 - * F. Fairview Airport – CEB5 Airport Paving (IASL 147C)
 - * G. Grazing Request for Land North of the Maples Day Use Area
 12. INFORMATION ITEMS
 - * A. Fairview Recreation Advisory Committee – Meeting Report from Member-At-Large Bev Wieben
 - * B. Fairview and District Chamber of Commerce – 2024 Board of Directors Nominations
 - * C. Email Correspondence from Sandy Boates re: Toxicity of Glyphosphate
 - * D. Correspondence from Fort Dunvegan Historical Society re: Washrooms at the Maples Day Use Area
 - * E. Invitation from Fairview Public Library re: Retirement Celebration
 - * F. RMA District Update – February, 2024
 13. NEXT MEETING
 - A. March 12, 2024 at 9:00 a.m.
 14. CLOSED SESSION
 - A. Closed per Section 16(1) of the *FOIP Act*, R.S.A. 2000, c. F-25
 - B. Closed per Section 17 of the *FOIP Act*, R.S.A. 2000, c. F-25.
 15. Adjournment
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Attend Electronically: <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzNON3JTZnAyL2tBVdVmQT09>
Attend by Phone (long distance charges may apply): 1-587-328-1099

Meeting ID: 913 236 1715

PIN: 123456

The Statement of Operations (Preliminary) to January 31, 2024 was provided for Council's review. Attached as Schedule A."

MOTION #24-076 **Moved that the Statement of Operations
Councillor Robertson** **(Preliminary) to January 31, 2024 be accepted as
presented.**

CARRIED.

STAFF REPORTS

**DIRECTOR,
AGRICULTURE &
PARKS REPORT**

The Director of Agriculture and Parks, Kaitlin McLachlan, joined the meeting at 9:10 a.m. Kaitlin McLachlan presented her report to Council.

MOTION #24-077 **Moved that Council receive the Director of
Councillor Hostetler** **Agriculture and Parks' report as presented.
CARRIED.**

**DIRECTOR,
PUBLIC WORKS
REPORT**

The Director of Public Works, Kevin Morrison, and the Public Works Foreman, Darren Gnam, joined the meeting at 9:10 a.m.

The Director of Public Works' report was presented to Council.

MOTION #24-078 **Moved that Council receive the Director of
Councillor Robertson** **Public Works' report as presented.
CARRIED.**

CAO REPORT

The Chief Administrative Officer's report was presented to Council.

MOTION #24-079 **Moved that Council receive the Chief
Councillor Przybylski** **Administrative Officer's report as presented.
CARRIED.**

COUNCILLOR CONCERNS

Councillor Richardson received a complaint regarding Council's denial to provide a retirement gift to the retiring librarian at the Fairview Public Library. Further, he requested the development of a policy to allow for recognition of members of the public's long service, exceptional volunteerism, etc.

MOTION #24-080 **Moved that Council direct Administration to
Councillor Richardson** **develop a policy to enable recognition of
members of the public's long service to the
community, exceptional volunteerism etc.
DEFEATED.**

Councillor Przybylski advised that he's received concerns regarding the Municipality's direction to enter into maintenance agreements for non-municipally owned cemeteries.

Reeve Kolodychuk provided Council information regarding Extended Producer Responsibility (relating to waste disposal), expected to commence in 2025.

MOTION #24-081 **Moved that Council direct Administration to
Reeve Kolodychuk** **investigate the feasibility of curbside recycling
pickup in the Hamlets of Bluesky and Whitelaw.
CARRIED.**



DELEGATIONS

**DELEGATION –
VSI SERVICES
(1980) LTD.**

The delegation, Rik Vandekerkhove of VSI Services (1980) Ltd., joined the meeting at 10:00 a.m.

The delegation informed Council of the following relating to VSI Services (1980) Ltd.:

- Its purpose and mandate;
- Services provided and costs associated with the same;
- Limitations in terms of eligibility of species;
- Benefits of accessing the program;
- The fee structure for services provided; and,
- Cost-sharing model.

Council and the delegation discussed potential advocacy strategies, and the challenges of veterinarian hiring and retention plaguing the region.

Council thanked the delegation for his informative presentation.

**DELEGATION –
NEW HORIZONS
CRAFT AND
GAMES /
WHITELAW DROP-
IN CENTRE**

The Delegation, Darrell Walmsley and Sarah Foley of the New Horizons Craft and Games / Whitelaw Drop-In Centre, joined the meeting at 10:30 a.m.

The Delegation and Council discussed the potential sale or transfer of the New Horizons Craft and Games / Whitelaw Drop-In Centre to a private entity and the potential issues that would need to be addressed and costs incurred to proceed with such a sale.

The delegation left the meeting at 11:05 a.m.

Council recessed at 11:05 a.m.

Council resumed at 11:14 a.m.

DEVELOPMENT & SUBDIVISIONS

**DEVELOPMENT/
SUBDIVISION**

There were no developments/subdivisions.

COMMITTEE/BOARD REPORTS

Councillors reported on the following Board/Committee meetings they attended from February 13, 2024 to February 26, 2024:

- Councillor Przybylski: February 13, 2024 – Fairview and District Chamber of Commerce
February 21-22, 2024 – Growing the North Conference (Grande Prairie)
February 26, 2024 – LUB Refresh Steering Committee
- Reeve Kolodychuk: February 14, 2024 – Meeting with Vanessa Sheane, NWP President, and Town of Fairview CAO Daryl Greenhill
February 15, 2024 – Brownlee LLP Emerging Trends in Municipal Law
February 21-22, 2024 – Growing the North Conference (Grande Prairie)

February 26, 2024 – LUB Refresh Steering Committee
February 26, 2024 – NWP Student Intake
February 26, 2024 – Health Professional Enhancement Committee
February 26, 2024 – Fairview Medical Clinic Operating Society

Councillor Richardson: February 14, 2024 – Fairview Recreation Advisory Committee
February 15, 2024 – Fairview Public Library
February 21-22, 2024 – Growing the North Conference (Grande Prairie)
February 24, 2024 – Peace Library Systems
February 26, 2024 – LUB Refresh Steering Committee

Councillor Hostetler: February 21-22, 2024 – Growing the North Conference (Grande Prairie)
February 26, 2024 – LUB Refresh Steering Committee

Councillor Robertson: January 31, 2024 – Drainage Ditch Lobby Group

MOTION #24-082 **Moved that Council direct Administration to request a meeting with the Minister of Infrastructure, Pete Guthrie, preferably at the 2024 Spring RMA Convention.**
Reeve Kolodychuk

CARRIED.

OLD BUSINESS

PENDING REPORT

MOTION #24-083 **Moved that Council accept the February 13, 2024 Pending Report as presented.**
Councillor Hostetler

CARRIED.

NEW BUSINESS

DELEGATION – VSI SERVICES (1980) LTD.

MOTION #24-084 **Moved that Council accept the presentation of the delegation, VSI Services (1980) Ltd., as information.**
Councillor Hostetler

CARRIED.

REQUEST FOR PROCLAMATION OF MARCH AS MULTIPLE MYELOMA AWARENESS MONTH

MOTION #24-085 **Moved that Council proclaim March, 2024 as Multiple Myeloma Awareness Month.**
Councillor Richardson

CARRIED.

RCMP 3rd QUARTER REPORT

MOTION #24-086 **Moved that Council accept the RCMP 3rd Quarter Report as information.**
Councillor Hostetler

CARRIED.

**RESIDENTIAL
LOTS AT
FAIRVIEW
MUNICIPAL
AIRPORT**

MOTION #24-087 **Moved that Council approve execution of a
Councillor Richardson** **leases for both Lots 1 and 2 of the Fairview
Municipal Airport Residential Lots.**
CARRIED.

**FAIRVIEW
AIRPORT – CEB5
AIRPORT PAVING
(IASL 147C)**

Council did not proceed with Administration's recommendations based on the following reasons:

- The Municipality is not in a financial position to award Fairview Airport – CEB5 Airport Paving (IASL 147C).

MOTION #24-088 **Moved that Council not award Fairview Airport –
Reeve Kolodychuk** **CEB5 Airport Paving (IASL 147C), due to all bids
exceeding budgeted project allocation.**

**Further, that Council direct Administration to
advise Alberta Transportation and Corridors that
the project for which STIP funding was approved
will not be proceeding at this time, due to
Municipal financial constraints and that an
application will be submitted when the next
application year opens.**

**Lastly, that Council direct Administration to
investigate further funding opportunities for
Airport Asphalt Overlay.**

CARRIED.

**GRAZING
REQUEST FOR
LAND NORTH OF
THE MAPLES DAY
USE AREA**

MOTION #24-089 **Moved that Council deny the request to graze
Councillor Robertson** **miniature horses and other animals in the 3.4
acre portion of lands legally described as PT NE
7-80-04-W6 located north of the Maples Day Use
Area.**

CARRIED.

INFORMATION ITEMS

Council was presented with the following information for review:

- Fairview Recreation Advisory Committee – Meeting report from Member-At-Large Bev Wieben
- Fairview and District Chamber of Commerce – 2024 Board of Directors Nominations
- Email Correspondence from Sandy Boates re: Toxicity of Glyphosphate
- Correspondence from Fort Dunvegan Historical Society re: Washrooms at the Maples Day Use Area
- Invitation from Fairview Public Library re: Retirement Celebration
- RMA District Update – February, 2024

MOTION #24-090 **Moved that Council send correspondence to
Councillor Robertson** **Fort Dunvegan Historical Society and to St.
Helen's Anglican Church advising them of the**



budgetary and operational constraints that limit the Municipality's ability to provide daily cleaning services of the washrooms at the Maples Day Use Area.

CARRIED.

MOTION #24-091 Moved that Council accept the information items
Councillor Przybylski as presented.

CARRIED.

NEXT COUNCIL MEETING

Next Council Meeting is scheduled for March 12, 2024 at 9:00 a.m.

Council recessed at 12:35 p.m.

Council resumed at 12:39 p.m.

Council invited Dennesha Ferguson, Acting CAO and Lyndsey Lawrence, Director of Legislative Services/Development Officer to remain in the closed session for Agenda Items 14A and 14B.

MOTION #24-092 Moved that Council close the meeting at 12:39
Councillor Przybylski p.m. to the public for:

- Agenda Item 14A – Closed per Section 16(1) of the *FOIP Act*, R.S.A. 2000, c. F-25; and,
- Agenda Item 14B – Closed per Section 17 of the *FOIP Act*, R.S.A. 2000, c. F-25.

CARRIED.

MOTION #24-093 Moved that Council open the meeting to the
Councillor Przybylski public at 1:19 p.m.

CARRIED.

Council recessed at 1:19 p.m. to allow for the return of the public.

Council resumed at 1:24 p.m.

ADJOURNMENT

Reeve Kolodychuk adjourned the meeting at 1:24 p.m.



Reeve Kolodychuk



Chief Administrative Officer, Acting

Municipal District of Fairview No. 136
Statement of Operations

Fiscal Year January 1, 2023 to December 31, 2023 (Year-End Entries In Progress)

	2023 Budget	2024 Y-T-January	2023 YTD	2022 Actual	2023 Budget Variance	Variance %
REVENUES						
Municipal taxes	6,467,260	25,523	6,652,033	6,577,874	184,773	2.9%
Tax requisition	(1,118,048)	-	(1,116,959)	(1,107,120)	1,089	-0.1%
User fees and sale of goods	465,729	21,991	536,791	458,302	71,062	15.3%
Other Recoveries	1,500	(15,587)	402,622	1,500	401,122	26741.5%
Government transfers - operational	265,683	-	308,023	194,795	42,340	15.9%
Government transfers - other recoveries	120,526	-	338,492	67,013	217,966	180.8%
Investment income	77,927	66	323,245	157,727	245,318	314.8%
Total Revenues	6,280,577	31,993	7,444,247	6,350,092	1,163,670	18.53%
EXPENSES						
Administration	1,059,905	72,978	1,093,933	1,021,906	34,028	3.2%
Agriculture service board	608,251	17,957	468,636	334,646	(139,615)	-23.0%
Cemeteries	42,608	-	33,610	34,003	(8,998)	-21.1%
Parks and recreation	385,103	-	529,738	366,287	144,635	37.6%
Agriculture and parks	1,035,962		1,031,984	734,935	(3,978)	-0.38%
Public works	1,766,102	87,606	1,630,296	1,438,807	(135,806)	-7.7%
Gravel	564,418	-	529,182	600,312	(35,236)	-6.2%
Gravel inventory adjustment	500,000	-	349,534	296,569	(150,466)	-30.1%
Grading	853,061	39,405	673,038	777,866	(180,023)	-21.1%
Public works	3,683,581		3,182,050	3,113,553	(501,531)	-65.1%
Waste management	153,000	54,264	156,441	160,393	3,441	2.2%
Wastewater treatment and disposal	164,086	1,425	131,754	134,910	(32,332)	-19.7%
Water supply and distribution	292,667	12,366	337,399	277,304	44,732	15.3%
Utilities and environmental services	609,753		625,594	572,607	15,841	-2.2%
Bylaw	21,500	1,811	13,408	10,903	(8,092)	-37.6%
Council	275,880	2,338	275,716	244,335	(164)	-0.1%
Legislative Service	297,380		289,124	255,238	(8,256)	-37.70%
Policing	75,013	-	73,513	57,697	(1,500)	-2.0%
Ambulance and Health	29,650	9,747	29,649	29,653	(1)	0.0%
Public Safety	12,500	-	8,713	10,327	(3,787)	-30.3%
Protective services	117,163		111,875	97,677	(5,288)	-32.30%
Fire Protection	101,200	4,800	510,999	70,258	409,799	404.9%
Airport	143,843	3,392	127,581	139,893	(16,262)	-11.3%
Culture and library	100,500	5,190	96,011	88,698	(4,489)	-4.5%
Family community support services	40,250	-	35,523	35,182	(4,727)	-11.7%
Community services and FCSS	385,793		770,114	334,031	384,321	377.4%
Planning and Development	99,266	93,041	139,256	91,459	39,990	40.3%
Economic Development	22,525	10,497	22,072	24,037	(453)	-2.0%
Land use planning and development	121,791	103,538	161,328	115,496	39,537	38.3%
Estimated expenses to December 31, 2023						
Expenses, before other transactions	7,311,328	416,817	7,266,002	6,245,443	(45,326)	-0.62%
Revenue (deficit) over expenses	(1,030,751)	(384,824)	178,245	104,648	1,208,996	0
Gravel inventory adjustment - Purch						
Amortization	1,323,000	-	1,325,803	1,341,898	2,803	
Bad debt and disposal loss (gain)	(67,500)	-	(48,430)	65,328	19,070	
Surplus (deficit) before transfers	(2,286,251)	(384,824)	(1,099,128)	(1,302,577)	1,187,123	0
Revenue transfers						
Government transfers - capital	2,388,758	-	1,336,838	769,985	(1,051,920)	
Net transfers from (to) reserves	(1,425,507)	-	(76,253)	-	1,349,254	
End of year surplus (deficit)	(1,323,000)	(384,824)	161,457	(532,592)	1,484,457	
Capital Acquired						
Capital Applied		16,885	49,750			

Amounts highlighted in green are approximates to December 31, 2023 (still being updated)