

June 27, 2023

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, AT 9:00 A.M. ON JUNE 27, 2023.

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- 9:00 a.m.
1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes – June 13, 2023
 4. FINANCE
 - * A. Financial Statement – May 31, 2023
 - * B. Bank Reconciliation – May 31, 2023
 5. STAFF REPORTS
 - * A. Director of Agriculture & Parks/Agriculture Fieldman Report
 - * B. Director of Public Works Report
 - * C. Chief Administrative Officer Report
 6. COUNCILLOR CONCERNS
- 10:30 a.m.
7. DELEGATIONS
 - A. Town of Fairview
 8. DEVELOPMENT & SUBDIVISIONS
 - * Bylaw No. 1003 – Land Use Bylaw Amendment
 9. COMMITTEE/BOARD REPORTS
 - * A. Reports
 - Councillor Przybylski - Grimshaw Gravels Aquifer Management Advisory Association
 10. OLD BUSINESS
 - * A. Pending Report from June 13, 2023
 - B. RCMP “K” Division – Public Meeting
 11. NEW BUSINESS
 - * A. Request to Refund Development Permit Application Fee
 - * B. Request for Exemption to Cemetery Bylaw
 - * C. Rural Economic Development Capacity-Building Microgrant
 - D. Feasibility Study for a Toboggan/Sledding Hill
 - * E. ASB Recommendation to Award Airport Hay Tender
 - F. Delegation Discussion – Town of Fairview
 12. INFORMATION ITEMS
 - * A. Accounts Payable Cheque List
 - * B. Email from Town of Fairview – Aquatic Center Tender Aquatic Center Budget Comparisons for Peace Country
 - * C. Response from Federal Leader of Opposition re: Impact of Carbon Tax on Northern Communities
 - * D. Letter from Minister of Municipal Affairs
 - * E. Response From AHS re: Airport
 - F. Delegation Discussion
 13. NEXT MEETING
 - A. July 13, 2023 at 9:00 a.m.
 14. CLOSED SESSION
 - A. Closed per Section 29(1)(a) of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, C. F-25.
 15. Adjournment
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Attend Electronically: <https://us06web.zoom.us/j/9132361715?pwd=ajU4aHY5QzN0N3JTZnAyl2tBVDVmQT09>
Attend by Phone (long distance charges may apply): 1-587-328-1099

Meeting ID: 913 236 1715

PIN: 123456

June 27, 2023

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136 MUNICIPAL OFFICE, FAIRVIEW, ALBERTA, ON JUNE 27 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

John Przybylski	Councillor
Joshua Hostetler	Councillor
Nolan Robertson	Councillor
Phil Kolodychuk	Reeve
Dalen Richardson	Councillor

REGRETS:

OTHERS IN ATTENDANCE:

Robert Jorgensen	Chief Administrative Officer
Lyndsey Lawrence	Director, Legislative Services/Development Officer

CALL TO ORDER

Reeve Kolodychuk called the meeting to order at 9:01 a.m.

AGENDA

AGENDA

Additions:

- Delegation: Town of Fairview (10:30 a.m.)
- Item 11F: Delegation Discussion

MOTION #23-277	Moved that Council adopt the agenda for the
Councillor Przybylski	June 27, 2023 Council Meeting, as amended.
	CARRIED.

ADOPTION OF MINUTES

MINUTES

MOTION #23-278	Moved that Council approve the June 13, 2023,
Councillor Hostetler	Council Meeting Minutes as presented.
	CARRIED.

FINANCE

FINANCIAL STATEMENTS

The Financial Statement ending May 31, 2023 was provided for Council's review. Attached as Schedule "A."

MOTION #23-279	Moved that the Financial Statements ending May
Councillor Robertson	31, 2023 be accepted as presented.
	CARRIED.

BANK RECONCILIATION

The Bank Reconciliation May 31, 2023 was provided for Council's review. Attached as Schedule "B."

MOTION #23-280	Moved that the Bank Reconciliation ending May
Councillor Hostetler	31, 2023 be accepted as presented.
	CARRIED.



STAFF REPORTS

DIRECTOR,
AGRICULTURE &
PARKS REPORT

Director of Agriculture and Parks, Kaitlin McLachlan joined the meeting at 9:05 a.m.

Kaitlin McLachlan presented her report to Council.

MOTION #23-281 **Moved that Council receive the Director of**
Councillor Robertson **Agriculture and Parks' report as presented.**
CARRIED.

Kaitlin McLachlan left the meeting at 9:15 a.m.

DIRECTOR,
PUBLIC WORKS
REPORT

Kevin Morrison, Director of Public Works, and Darren Gnam, Public Works Foreman, joined the meeting at 9:15 a.m.

Kevin Morrison, presented his report to Council.

MOTION #23-282 **Moved that Council receive the Director of**
Councillor Robertson **Public Works' report as presented.**
CARRIED.

Kevin Morrison and Darren Gnam left the meeting at 9:35 a.m.

CAO REPORT

The Chief Administrative Officer, Robert Jorgensen, presented his report to Council.

MOTION #23-283 **Moved that Council direct Administration to**
Councillor Richardson **obtain a legal opinion regarding liability relating**
to development on the riverfront lots at
Dunvegan Summer Village.
CARRIED.

MOTION #23-284 **Moved that Council receive the Chief**
Councillor Przybylski **Administrative Officer's report as presented.**
CARRIED.

COUNCILLOR CONCERNS

Councillor Przybylski expressed concerns that the NWP Community Advisory Council has been inactive for at least a year and has not been informed of the large-scale demolition that is planned a number of identified buildings on the NWP Fairview Campus. Councillor Przybylski had been informed that NWP is allegedly demolishing the buildings on the basis that fewer buildings would enable them to improve their building utilization percentages, consequently resulting in increased eligibility for grant funding.

Reeve Kolodychuk advised that a ratepayer had requested that Range Road 30 should be extended north from Township Road 822 to the Municipal boundary.

DEVELOPMENT & SUBDIVISIONS

BYLAW NO.
1003/DEV/2023 –
LAND USE BYLAW
AMENDMENT

MOTION #23-285 **Moved that Council give first reading to Bylaw**
Councillor Hostetler **No. 1003/DEV/2023, being an amendment to the**
Land Use Bylaw No. 876.



Further, that a Public Hearing for Bylaw No. 1003 be scheduled for July 13, 2023 at 9:15 a.m.

CARRIED.

Council recessed at 10:17 a.m.

Council resumed at 10:28 a.m.

DELEGATIONS

CAO Greenhill and Mayor MacLeod of the Town of Fairview joined the meeting at 10:28 a.m.

The Town of Fairview representatives and Council discussed Northwestern Polytechnic's regional importance and means of supporting Fairview Campus' continued viability and success.

CAO Greenhill and Mayor MacLeod left the meeting at 11:03 a.m.

COMMITTEE/BOARD REPORTS

Councillors reported on the following Board/Committee meetings they attended from June 13, 2023 to June 27, 2023:

Councillor Przybylski: June 15, 2023: Grimshaw Gravels Aquifer Management Advisory Association (written report provided)

Reeve Kolodychuk: June 16, 2023: NAEL
June 18, 2023: COPA Father's Day Fly-In Breakfast

Councillor Richardson: June 15, 2023: Fairview Library Board

Councillor Hostetler: June 14, 2023: Fairview Recreation Advisory Committee

Councillor Robertson: June 14, 2023: Fairview Recreation Advisory Committee

MOTION #23-286 Moved that Council accept the Committee/Board
Councillor Przybylski Reports as presented.

CARRIED.

OLD BUSINESS

PENDING REPORT

MOTION #23-287 Moved that Council accept the June 13, 2023,
Councillor Robertson Pending Report as presented.

CARRIED.

**RCMP "K"
DIVISION –
PUBLIC MEETING**

MOTION #23-288 Moved that Council schedule a public meeting
Councillor Robertson with RCMP "K" Division on August 15, 2023 at 6:00 p.m. to be hosted at Friedenstal Hall, if available. If Friedenstal Hall is unavailable, it is to be hosted at E.E. Oliver.

CARRIED.

NEW BUSINESS

REQUEST FOR
REFUND OF
DEVELOPMENT
PERMIT
APPLICATION FEE

MOTION #23-289
Councillor Robertson

Moved that Council direct Administration not to refund the development permit application fee for Development Permit Application No. 23-10-DEV.

CARRIED.

REQUEST FOR
EXEMPTION TO
SECTION 11.5(A)
OF BYLAW NO.
992/CEM/2022

MOTION #23-290
Councillor Robertson

Moved that Council approve the request for an exemption to section 11.5(a) of Bylaw No. 992/CEM/2022.

CARRIED.

RURAL
ECONOMIC
DEVELOPMENT
CAPACITY-
BUILDING
MICROGRANT

MOTION #23-291
Councillor Robertson

Moved that Council refer the discussion regarding the Rural Economic Development Capacity – Building Microgrant to the July 13, 2023 Council Meeting.

CARRIED.

FEASIBILITY
STUDY FOR A
TOBOGGAN/
SLEDDING HILL

MOTION #23-292
Councillor Richardson

Moved that Council accept the request for a feasibility study regarding the construction/installation of a toboggan/sledding hill as information.

CARRIED.

AWARD OF
AIRPORT HAY
TENDER

MOTION #23-293
Councillor Robertson

Moved that Council accept Bid #1 received in response to the Airport Hay Tender, in the amount of \$800.00 plus GST for 2023, 2024 & 2025, as per the recommendation of the Agricultural Service Board.

CARRIED.

DELEGATION
DISCUSSION

MOTION #23-294
Councillor Robertson

Moved that Council direct Administration to draft correspondence to MLA Todd Loewen and Minister of Advanced Education, Rajan Sawhney regarding the planned imminent transfer of ownership or destruction of multiple buildings at NWP Fairview Campus.

Such correspondence shall address:



- Imminent transfer of ownership or destruction of multiple buildings at NWP;
- Lack of public engagement and effective shutdown of the NWP Fairview Community Advisory Council;
- Lack of communication between NWP and Council of Municipal District of Fairview No. 136.

Reeve Kolodychuk requested a recorded vote:

Councillor Robertson: For.
Councillor Richardson: For.
Councillor Hostetler: For.
Councillor Przybylski: For.
Reeve Kolodychuk: For.

CARRIED UNANIMOUSLY.

MOTION #23-295
Councillor Hostetler

Moved that Council direct Administration to schedule a meeting with MLA Todd Loewen and Minister of Advanced Education, Rajan Sawhney to discuss the planned imminent demolition or transfer of ownership of multiple buildings at NWP Fairview Campus.

CARRIED.

MOTION #23-296
Councillor Richardson

Moved that Council direct Administration to publicize the correspondence to MLA Todd Loewen and Minister of Education, Rajan Sawhney, regarding the planned imminent transfer of ownership or destruction of multiple buildings at NWP Fairview Campus.

Councillor Richardson requested a recorded vote:

Councillor Robertson: For.
Councillor Richardson: For.
Councillor Hostetler: For.
Councillor Przybylski: For.
Reeve Kolodychuk: For.

CARRIED UNANIMOUSLY.

Council recessed at 12:40 p.m.

Council resumed at 12:50 p.m.

INFORMATION ITEMS

Council was presented with the following information for review:

- a. Accounts Payable Cheque List
- b. Email from Town of Fairview – Aquatic Center Tender
Aquatic Center Budget Comparisons for Peace Country
- c. Response from Federal Leader of Opposition re: Impact of Carbon Tax on Northern Communities
- d. Letter from Minister of Municipal Affairs
- e. Response from AHS re: Airport

MOTION #23-297
Councillor Hostetler

Moved that Council accept the information items as presented.

CARRIED.



NEXT COUNCIL MEETING

Next Council Meeting is scheduled for July 13, 2023 at 9:00 a.m.

CLOSED SESSION

Council invited CAO Jorgensen and Lyndsey Lawrence to remain in the closed session for Agenda Item 14A.

MOTION #23-298 **Moved that Council close the meeting at 12:52 to the public for:**
Councillor Hostetler

- **Agenda Item 14A – Closed per Section 29(1) of the FOIP Act, R.S.A. 2000, c. F-25.**

CARRIED.

MOTION #23-299 **Moved that Council open the meeting to the public at 1:05 p.m.**
Councillor Hostetler **CARRIED.**

Council recessed the meeting at 1:05 p.m. to allow for the return of the public.

Council resumed the meeting at 1:10 p.m.

MOTION #23-300 **Moved that Council accept the bid from Mainline Construction for the project to repair the Fairview Ski Hill Road Slide and the Dell Bridge Abutment at a price of \$1,343,425.35 minus the construction of a berm on top of the ski hill (the price of which was bid at \$13,247.36). Further, that Council approve engineering fees relating to the Fairview Ski Hill Road Slide and the Dell Bridge Abutment at the estimated price of \$180,488.00 plus GST.**
Councillor Przybylski **CARRIED.**

ADJOURNMENT

Reeve Kolodychuk adjourned the meeting at 1:11 p.m.



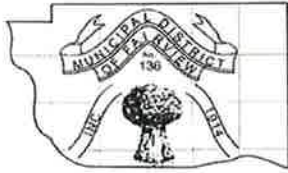
Reeve Kolodychuk


Chief Administrative Officer



MD of Fairview
 Monthly Financial Statement
 For the Five Months Ending May 31, 2023

	<u>2022 Actual YTD</u>	<u>2023 Actual YTD</u>	<u>2023 Budget</u>	<u>Variance</u>
REVENUES				
General	65,518.03	194,700.77	6,545,187.00	6,350,486.23
Administration	18,640.57	20,502.04	1,055,683.00	1,035,180.96
Policing	200.00		300.00	300.00
Fire Protection	2,500.00	2,500.00	2,500.00	
ByLaw Enforcement	130.00	150.00	385.00	235.00
Public Works	25,240.16	48,109.74	1,749,831.00	1,701,721.26
Safety				
Airport	31,162.99	32,053.99	1,285,835.00	1,253,781.01
Gravel	3,341.86	1,118.91	35,000.00	33,881.09
Water	239,513.95	69,450.88	179,800.00	110,349.12
Sewer	12,600.00	12,521.33	129,900.00	117,378.67
Waste Management	9,489.00	9,115.50	23,000.00	13,884.50
FCSS	1,500.00		1,500.00	1,500.00
Cemeteries	8,500.00	9,700.00	10,000.00	300.00
Economic and Land Development	6,288.95	8,227.95	7,000.00	(1,227.95)
ASB	2,400.00	1,581.92	143,607.00	142,025.08
Parks & Rec		1,623.02	7,000.00	5,376.98
Total Revenues	<u>427,025.51</u>	<u>411,356.05</u>	<u>11,176,528.00</u>	<u>10,765,171.95</u>
EXPENSES				
General	265,063.38	279,732.06	1,118,048.00	838,315.94
Council	57,051.70	64,343.57	275,880.00	211,536.43
Administration	464,987.45	492,577.19	1,593,551.00	1,100,973.81
Policing	9,004.68	73,513.00	75,013.00	1,500.00
Fire Protection	948.34	656.67	131,200.00	130,543.33
Public Safety	6,084.63	299.04	12,500.00	12,200.96
Ambulance and Health	9,653.00	8,049.00	29,650.00	21,601.00
Bylaw Enforcement	246.85	4,052.10	21,500.00	17,447.90
Public Works	506,459.76	628,494.94	3,178,026.00	2,549,531.06
Safety	2,964.31	14,278.27	55,834.00	41,555.73
Airport	32,952.91	34,162.00	302,191.00	268,029.00
Grading	295,884.88	278,798.48	853,061.00	574,262.52
Gravel	63,788.95	121,285.88	1,364,418.00	1,243,132.12
Water	87,580.84	110,040.19	354,667.00	244,626.81
Sewer	40,381.60	16,160.12	212,986.00	196,825.88
Waste Management	74,679.96	73,401.55	153,000.00	79,598.45
FCSS	6,500.00		40,250.00	40,250.00
Cemeteries	5,040.46	5,826.34	59,608.00	53,781.66
Planning and Development	90,426.00	93,691.41	99,266.00	5,574.59
Economic Development	10,714.56	11,330.26	22,525.00	11,194.74
ASB	87,642.35	98,879.19	642,751.00	543,871.81
Parks & Recreation	102,420.98	10,964.73	460,103.00	449,138.27
Culture	36,606.85	39,801.70	120,500.00	80,698.30
Total Expenses	<u>2,257,084.44</u>	<u>2,460,337.69</u>	<u>11,176,528.00</u>	<u>8,716,190.31</u>
Net Surplus/Deficit	<u>(1,830,058.93)</u>	<u>(2,048,981.64)</u>		<u>2,048,981.64</u>



MUNICIPAL DISTRICT OF FAIRVIEW #136



Bank Reconciliation

May 31, 2023

	Servus Credit Union				Total All Accounts
	General Account	Cemetery Trust Account	Public Land Trust Account	Tax Sale Proceeds Acct.	
Balance Forward	\$ 4,809,779.43	\$ 2,407.80		\$ 42,366.64	\$ 4,854,553.87
Current Month Deposits	\$ 83,113.80	\$ -	\$ -	\$ -	\$ 83,113.80
Interest Earned	\$ 19,957.52	\$ 1.13	\$ -	\$ 61.17	\$ 20,019.82
Subtotal	\$ 4,912,850.75	\$ 2,408.93	\$ -	\$ 42,427.81	\$ 4,957,687.49
A/P Disbursements	\$ 332,001.33	\$ -	\$ -	\$ -	\$ 332,001.33
Payroll	\$ 133,631.25	\$ -	\$ -	\$ -	\$ 133,631.25
Utilities	\$ 24,993.38	\$ -	\$ -	\$ -	\$ 24,993.38
NSF/Stop Pmt/Service Charges/Adj	\$ 185.49	\$ -	\$ -	\$ 3.00	\$ 188.49
Net Balance Month End	\$ 4,422,039.30	\$ 2,408.93	\$ -	\$ 42,424.81	\$ 4,466,873.04
Bank Statement Balance	\$ 4,530,936.49	\$ 2,408.93	\$ -	\$ 42,424.81	\$ 4,575,770.23
Outstanding Deposits	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 4,530,936.49	\$ 2,408.93	\$ -	\$ 42,424.81	\$ 4,575,770.23
Less Outstanding Cheques	\$ 108,897.19	\$ -	\$ -	\$ -	\$ 108,897.19
Net Balance Month End	\$ 4,422,039.30	\$ 2,408.93	\$ -	\$ 42,424.81	\$ 4,466,873.04


Signature