

JUNE 23, 2020

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON TUESDAY, JUNE 23, 2020.

- 9:00 A.M.
1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes, June 9, 2020
 4. FINANCE
 - * A. Payment of Accounts
 5. STAFF REPORTS
 - * A. Director, Agriculture and Parks Report
 - * B. Director, Public Works Report
 - * C. CAO Report
 6. COUNCILLOR CONCERNS
 7. DELEGATIONS
 8. DEVELOPMENT & SUBDIVISIONS
 - * A. Request for Temporary Additional Dwelling
 9. COMMITTEE/BOARD REPORTS
 10. OLD BUSINESS
 - * A. Pending report from June 9, 2020
 - * B. Bylaw No. 972/COUNCIL/2020 – Second & Third Reading
 11. NEW BUSINESS
 - * A. Draft Policy # ADM29 – Employee Gifts
 - * B. Draft Policy # ADM30 – Employee Long Service Awards
 - * C. Policy # 11-S-4 – Staff Appreciation Policy
 - * D. Policy # 11-S-2 – Special Occasions Policy
 - * E. 2020 Gravel Crushing Tender – Award
 - * F. KCL Consulting Inc. – Assessment Services Contract Extension
 - * G. Ledcor Group – Gravel Haul on Range Road 35
 - * H. Pratt's Landing Maintenance
 - * I. Airport Haying
 12. INFORMATION ITEMS
 - * A. AMISK Hydroelectric Project - Update
 - * B. Fairview Chamber of Commerce – AGM Meeting
 - * C. Peace Library System – Usage Infographic – June 29, 2020
 - * D. AHS North Zone COVID-19 Update
 - * E. Municipal Affairs – COVID-19 Update
 - * F. North Peace Housing Foundation – June 3, 2020 Meeting Synopsis
 - * G. Municipal Affairs Letter – 2020 GTF Allocation
 13. NEXT MEETING
 14. CLOSED SESSION
 - A. Joint Regional Economic Growth Plan – CLOSED per Section 16(1) of the FOIP Act.
 - B. Fairview Coop Seed Cleaning Plant – CLOSED per Section 16(1) of the FOIP Act.
 - C. Range Road #51 ROW – CLOSED PER Section 24(1)(a) of the FOIP Act.
 - D. GPRC Meeting – CLOSED PER Section 24(1)(a) of the FOIP Act.
 - E. CAO Evaluation - CLOSED per Section 19(1) of the FOIP Act.
 15. ADJOURNMENT

NOTE: ATTENDANCE MAY BE VIA ELECTRONIC MEANS

JUNE 23, 2020

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, JUNE 23, 2020 COMMENCING AT 9:00 A.M.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Peggy Johnson	Reeve
Ray Skrepnek	Councillor
James Adams	Councillor
Phil Kolodychuk	Councillor
Bev Wieben	Councillor

REGRETS:

OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Kevin Morrison	Director, Public Works

CALL TO ORDER

Reeve Johnson called the meeting to order at 9:20 a.m.

AGENDA

Addition:

- 11H – Pratt’s Landing Maintenance
- 11I – Airport Haying
- 14D – GPRC Meeting – Closed Per Section 24(1)(a) of FOIP
- 14E – CAO Evaluation – Closed Per Section 19(1) of FOIP

MOTION #20-265

Councillor Skrepnek

Moved that Council adopt the agenda for the June 23, 2020 regular Council meeting as presented with the above noted additions.

CARRIED.

MINUTES - JUNE 9, 2020

MOTION #20-266

Councillor Kolodychuk

Moved that Council approve the June 9, 2020 regular Council Meeting Minutes as presented.

CARRIED.

FINANCE

PAYMENT OF ACCOUNTS

A list of expenditures for the period was provided for Council's review.

MOTION #20-267

Councillor Adams

Moved that Council accept the Accounts Payable Report in the amount of \$131,587.57 as presented.

CARRIED.

**DIRECTOR,
AGRICULTURE
AND PARKS
REPORT**

The Director, Agriculture and Parks, Fred Sawchuk's report was provided to Council for review.

MOTION #20-268
Councillor Wieben

Moved that Council receive the Director, Agriculture and Parks report as presented.

CARRIED.

**DIRECTOR,
PUBLIC WORKS
REPORT**

The Director, Public Works, Kevin Morrison report was presented to Council.

**COUNCILLOR
CONCERNS**

Councillor Adams commented on the condition of Range Road 54. It is in very bad shape. CAO will notify Public Works.

Councillor Kolodychuk had a ratepayer contact him regarding Range Road 25. It is in very bad shape. Councillor Kolodychuk asked how Public Works prioritizes the roads. He is concerned that township roads are prioritized over range roads. CAO will discuss with Public Works.

Councillor Kolodychuk questioned the purchase of a packer at the Ritchie Bros. Auction. He asked how many hours are on the unit we purchased and if our old packer that is going to auction has less hours?

MOTION #20-269
Councillor Skrepnek

Moved that Council receive the Director, Public Works report as presented.

CARRIED.

CAO REPORT

The Chief Administrative Officer, Sandra Fox presented her report to Council.

MOTION #20-270
Councillor Skrepnek

Moved that Council receive the Chief Administrative Officer's report as presented.

CARRIED.

Councillor Wieben had a couple ratepayers contact her regarding the Regional Governance Study concerned with the possibility of amalgamation.

DELEGATIONS

No delegations scheduled.

**DEVELOPMENT &
SUBDIVISIONS**

**REQUEST FOR
TEMPORARY
ADDITIONAL
DWELLING**

MOTION #20-271
Councillor Adams

Moved that Council postpone the request for a temporary additional dwelling to the next meeting.

CARRIED.

**COMMITTEE/
BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

Councillor Skrepnek reported on the following Committee/Board Meetings from May 27, 2020, 2020 to June 23, 2020:

- June 3, 2020 – North Peace Housing Foundation Meeting.
- June 18, 2020 – Fairview Public Library Board Meeting.

Councillor Adams reported on the following Committee/Board Meetings from June 9, 2020 to June 23, 2020:

- June 10, 2020 – Fairview & District Chamber of Commerce Board Meeting.
- June 11, 2020 – MMSA – Robert E. Walter Memorial Scholarship Awarding.
- June 19, 2020 – PREDA AGM.
- June 22, 2020 – Mighty Peace Tourism Association Meeting.

Councillor Kolodychuk reported on the following Committee/Board Meetings from June 9, 2020 to June 23, 2020:

- June 10, 2020 – Recreation Advisory Committee Meeting.
- June 22, 2020 – Medical Clinic Operating Society Meeting.
- June 22, 2020 – Health Professional Enhancement Committee Meeting.

MOTION #20-272

Councillor Skrepnek

Moved that Councillor Kolodychuk attend the RhPap Conference in Drayton Valley, AB, October 6-8, 2020.

CARRIED.

Kevin Morrison, Director, Public Works arrived at 10:55 a.m.

Councillor Wieben reported on the following Committee/Board Meetings from June 9, 2020 to June 23, 2020:

- June 10, 2020 – Recreation Advisory Committee Meeting.

Reeve Johnson reported on the following Committee/Board Meetings from June 9, 2020 to June 23, 2020:

- June 11, 2020 – Fort Dunvegan Historical Society Meeting.

Councillor's addressed concerns brought up earlier in the meeting with Kevin Morrison, Director, Public Works.

Discussed the new packer purchase and the old packer that is going to the auction.

Council broke at 11:04 a.m.

Resumed 11:15 a.m.

Councillor's concerns continued;

Councillor Kolodychuk asked Kevin Morrison about Range Road 25 and road grading priority? Kevin explained that the road has been graded and crews are working on hauling gravel to the bad spots.

Kevin discussed repairs being done on Range Road 23 and Township Road 805.

Council discussed the use of Range Road 35 for the Alberta Transportation project.

Kevin updated Council on the waterline break in Bluesky.

Kevin Morrison, Director, Public Works left at 11:32 a.m.

UNFINISHED BUSINESS

**PENDING
REPORT**

MOTION #20-273
Councillor Kolodychuk

**Moved that the June 9, 2020 Pending
Report be accepted as presented.
CARRIED.**

**BYLAW NO.
972/COUNCIL/2020**

MOTION #20-274
Councillor Skrepnek

**Moved that 2nd Reading be given to
Bylaw No. 972/COUNCIL/2020
CARRIED.**

MOTION #20-275
Councillor Wieben

**Moved that 3rd and final Reading be
given to Bylaw No. 972/COUNCIL/2020.
CARRIED.**

NEW BUSINESS

**DRAFT
POLICY #
ADM29 –
EMPLOYEE
GIFTS**

MOTION #20-276
Councillor Adams

**Moved that Council adopt Policy #
ADM29 – Employee Gifts as
presented.
CARRIED.**

**DRAFT
POLICY #
ADM30 –
EMPLOYEE
LONG SERVICE
AWARDS**

MOTION #20-277
Councillor Skrepnek

**Moved that Council adopt Policy #
ADM30 – Employee Long Service
Awards as presented.
CARRIED.**

**POLICY #
11-S-4 –
STAFF
APPRECIATION
POLICY**

MOTION #20-278
Councillor Wieben

**Moved that Council amend Policy #
11-S-4 as discussed.
CARRIED.**

**POLICY #
11-S-2 –
SPECIAL
OCCASIONS
POLICY**

MOTION #20-279
Councillor Skrepnek

**Moved that Council amend the title of
Policy # 11-S-2 to state “PUBLIC
SPECIAL OCCASIONS POLICY”.**

CARRIED.

**2020
GRAVEL
CRUSHING
TENDER -
AWARD**

MOTION #20-280
Councillor Kolodychuk

Moved that Council award the 2020 Gravel Crushing Tender to RBEE Aggregate Consulting Ltd. at the cost of \$405,000.00 plus GST for the supply and stockpile of 100,000 Tonnes of 5/8" road gravel.

CARRIED.

**KCL
CONSULTING
INC. –
ASSESSMENT
SERVICES
CONTRACT
EXTENSION**

MOTION #20-281
Councillor Adams

Moved that Council renew the Assessment Service Contract with KCL Consulting Inc. for the term July 1, 2020 to June 30, 2025 as presented.

CARRIED.

**LEDCOR
GROUP –
GRAVEL HAUL
ON RANGE
ROAD 35**

MOTION #20-282
Councillor Kolodychuk

Moved that Council accept the information provided regarding Leducor Group – Gravel Haul on Range Road 35 as presented.

CARRIED.

**PRATT'S
LANDING
MAINTENANCE**

MOTION #20-283
Councillor Adams

Moved that the MD of Fairview No. 136 enter into a service agreement with the Highland Park Community Association for maintenance of Pratt's Landing for 15 weeks in 2020 at a rate of \$75.00/week for a total of \$1,125.00. All WCB and liability requirements must be met in the service agreement.

CARRIED.

**AIRPORT
HAYING**

MOTION #20-284
Councillor Adams

Moved that Council direct administration to tender the Airport Haying with the closing date of July 6, 2020. To be advertised on the MD website and Facebook.

CARRIED.

**INFORMATION
ITEMS**

Council was presented with the following information for review:

- 12A – AMISK Hydroelectric Project - Update
- 12B – Fairview Chamber of Commerce – AGM Meeting
- 12C – Peace Library System – Usage Infographic – June 29, 2020
- 12D – AHS North Zone COVID-19 Update
- 12E – Municipal Affairs – COVID-19 Update
- 12F – North Peace Housing Foundation – June 3, 2020 Meetings Synopsis
- 12G – Municipal Affairs Letter – 2020 GTF Allocation

MOTION #20-285

Councillor Wieben

**Moved that Council accept the information items as presented.
CARRIED.**

**COUNCIL
MEETING**

MOTION #20-286

Councillor Wieben

**Moved that Council cancel their regular scheduled meetings in July and August. Further, set July 7 and August 4, 2020 as the regular council meeting dates.
CARRIED.**

Reorder, Sandra Rendle left at 12:15 p.m.

Council broke for Lunch at 12:15 p.m.

Resumed at 1:05 p.m.

**CLOSED
SESSION**

MOTION #20-287

Councillor Adams

**Moved that Council close the meeting to the public for Agenda items 14A – Joint Regional Economic Growth Plan - Closed Per Section 16(1) of the FOIP ACT RSA 2000, Chapter F-25 and 14B – Fairview Coop Seed Cleaning Plant - Closed Per Section 16(1) of the FOIP ACT RSA 2000, Chapter F-25, 14C – Range Road #51 ROW – Closed per Section 24(1)(a) of the FOIP ACT RSA 2000, Chapter F-25, 14D – GPRC Meeting – Closed per Section 24(1)(a) of the FOIP ACT RSA 2000, Chapter F-25 and 14E – CAO Evaluation – Closed per Section 19(1) of the FOIP ACT RSA 2000, Chapter F-25 at 1:05 p.m.
CARRIED.**

MOTION #20-288

Councillor Kolodychuk

**Moved that Council return to the public meeting at 3:55 p.m.
CARRIED.**

Meeting recessed at 3:55 p.m. to allow the return of public to the meeting.
Meeting resumed at 4:00 p.m.

MOTION #20-289
Councillor Wieben

**Moved that Council award the
Regional Economic Growth Plan
project to D/K Consulting Group
based on the amended agreement
presented.**

CARRIED.

ADJOURNMENT **MOTION #20-290**
Reeve Johnson

**Moved that the June 23, 2020
Council Meeting be adjourned at
4:05 p.m.**

CARRIED.



REEVE JOHNSON



CAO