

MAY 26, 2020

**AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON TUESDAY, MAY 26, 2020.**

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- 9:00 A.M.
1. CALL TO ORDER
  2. ADOPTION OF AGENDA
  3. ADOPTION OF MINUTES
    - \* A. Council Meeting Minutes, May 12, 2020
    - \* B. Special Council Meeting Minutes, May 20, 2020
    - \* C. Special Council Meeting Minutes, May 22, 2020
  4. FINANCE
    - \* A. Payment of Accounts
  5. STAFF REPORTS
    - \* A. Director, Agriculture and Parks Report
    - \* B. Director, Public Works Report
    - \* C. CAO Report
  6. COUNCILLOR CONCERNS
  7. DELEGATIONS –
    - \* A. Alberta Environment & Parks – Jack McNaughton
- 10:00 A.M.
8. DEVELOPMENT & SUBDIVISIONS
  9. COMMITTEE/BOARD REPORTS
  10. OLD BUSINESS
    - \* A. Pending report from May 12, 2020
    - \* B. Flooding – Township Road 814 and Range Road 35
    - \* C. 2020 Operating Budget
    - \* D. 2020 Capital Budget
    - \* E. 2020 – 5-Year Capital Plan
  11. NEW BUSINESS
    - \* A. Farm Family Nominations
    - \* B. RMA District 4 Meeting
    - \* C. Carmacks Enterprises Ltd. – Range Road 35 Gravel Haul
    - \* D. Hamlet Water Plant Upgrades – Engineering Proposal
    - \* E. AUPE – Request for Action
    - \* F. Peace Regional SDAB Member Reappointment
    - \* G. Bylaw No. 973/TAX/2020 – Tax Rate Bylaw
  12. INFORMATION ITEMS
    - \* A. Alberta Health Services North Zone – COVID-19 Update, May 8 & 15, 2020
    - \* B. Municipal Governance – FAQ’s – May 8 & 15, 2020
    - \* C. VSI Services (1980) Ltd – First Quarter Report
    - \* D. Northwest Species at Risk Committee Meeting Minutes, May 19, 2020
    - \* E. North Peace Housing Foundation Board Meeting Synopsis, May 6, 2020
    - \* F. Fairview & District Chamber of Commerce Newsletter
  13. NEXT MEETING
  14. ADJOURNMENT

**NOTE: ATTENDANCE MAY BE VIA ELECTRONIC MEANS**

MAY 26, 2020

**MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, MAY 26, 2020 COMMENCING AT 9:00 A.M.**

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

Peggy Johnson	Reeve
Ray Skrepnek	Councillor
James Adams	Councillor
Phil Kolodychuk	Councillor

REGRETS:

Bev Wieben	Councillor
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OTHERS IN ATTENDANCE

Sandra Fox	Chief Administrative Officer
Sandra Rendle	Recorder
Kevin Morrison	Director, Public Works
Adam Bjornson	Public Works Foreman

CALL TO ORDER

Reeve Johnson called the meeting to order at 9:00 a.m.

AGENDA

Additions:

3C – Special Council Meeting Minutes, May 22, 2020  
10C – 2020 Operating Budget  
10D – Capital Budget  
10E – 2020 – 5-Year Capital Plan  
11F – Peace Regional SDAB Member Reappointment  
11G – Bylaw No. 973/TAX/2020 – Tax Rate Bylaw

**MOTION #20-219**

Councillor Skrepnek

**Moved that Council adopt the agenda for the May 26, 2020 regular Council meeting as presented with the above noted additions.**

**CARRIED.**

MINUTES - MAY 12, 2020

**MOTION #20-220**

Councillor Adams

**Moved that Council approve the May 12, 2020 regular Council Meeting Minutes as presented.**

**CARRIED.**

MINUTES - MAY 20, 2020

**MOTION #20-221**

Councillor Skrepnek

**Moved that Council approve the May 20, 2020 Special Council Meeting Minutes as presented.**

**CARRIED.**

MINUTES - MAY 22, 2020

**MOTION #20-222**

Councillor Kolodychuk

**Moved that Council approve the May 22, 2020 Special Council Meeting Minutes as presented.**

**CARRIED.**

**FINANCE**

**PAYMENT OF ACCOUNTS**

A list of expenditures for the period was provided for Council's review.

**MOTION #20-223**  
Councillor Adams

**Moved that Council accept the Accounts Payable Report in the amount of \$67,522.79 as presented.**

**CARRIED.**

**DIRECTOR, AGRICULTURE AND PARKS REPORT**

The Director, Agriculture and Parks, Fred Sawchuk's report was provided to Council for review.

**MOTION #20-224**  
Councillor Kolodychuk

**Moved that Council receive the Director, Agriculture and Parks report as presented.**

**CARRIED.**

**CAO REPORT**

The Chief Administrative Officer, Sandra Fox presented her report to Council.

- Discussed Actizyme for the Lagoons.
- Directed by Disaster Recovery Program to complete Part 2 of the application.
- Fencing issues at the Border Pit. The MD will be installing fence post for the lease holder.
- Working on the re-opening plans for the Office, Pratt's Landing and the Maples.
- Will be meeting with Alberta Wildfire to discuss the Mutual Aid Agreement.
- Working on a Newsletter and other notices as inserts for the Tax Notices.
- Fire Ban has been downgraded to a Fire Restriction and OHV Ban has been lifted.
- Sandra Rendle will be away from May 28 to June 14, 2020.
- LGAA is hosting a webinar regarding stimulus funding.
- Bluesky RV dump has been repaired and is now operational.
- Received notice of a new Dentist in town.
- One Hangar Lot Lease Holder is still having issues with the requirement of insurance at the Fairview Airport.

**Director, Public Works Kevin Morrison and Public Works Foreman, Adam Bjornson arrived at 9:20 a.m.**

**MOTION #20-225**  
Councillor Skrepnek

**Moved that Council receive the Chief Administrative Officer's report as presented.**

**CARRIED.**

**DIRECTOR, PUBLIC WORKS REPORT**

The Director, Public Works, Kevin Morrison presented his report to Council.

**COUNCILLOR CONCERNS**

Councillor Kolodychuk asked when there would be a backhoe in the area of RR 23. The ditch needs to be cleaned out.

Councillor Skrepnek had met with a ratepayer to look at the area of TWP 814 and RR 11. The ratepayer would like an old approach removed to help drain his field. Public Works will determine if removal of the old approach will help with drainage and not be an issue for road integrity.

**MOTION #20-226**

Councillor Kolodychuk

**Moved that Council receive the Director, Public Works report as presented.**

**CARRIED.**

**DEVELOPMENT & SUBDIVISIONS**

No new development or subdivisions brought forward.

**COMMITTEE/ BRD REPORTS**

Councillors reported on the following Board/Committee meetings they attended:

**Councillor Skrepnek** reported on the following Committee/Board Meetings from May 13, 2020 to May 26, 2020:

- May 14, 2020 – Public Library Board Meeting via Teleconference.

**DELEGATION**

**ALBERTA ENVIRONMENT AND PARKS**

Jack McNaughton with Alberta Environment and Parks arrived at 9:57 a.m.

Council invited Mr. McNaughton to the meeting to discuss issues the MD is having with ratepayers altering water runs. Mr. McNaughton works as a Land Management Specialist for the Regional Integrated Approvals division of Alberta Environment and Parks.

Mr. McNaughton told Council that this time of year his department sees a lot of issues with water and overland flooding. Mr. McNaughton briefed Council on what his department does and can do to help the MD with water issues.

Mr. McNaughton explained that Alberta Environment and Parks meets regularly with other municipalities in the area to discuss approval, contraventions and compliance. Mr. McNaughton suggested monthly meetings with Alberta Environment and Parks. He also recommends that provincial Wetland Policy and Water Diversion specialists meet with Council to provide additional information and support to determine municipal and landowner compliance with requirements of the Water Act.

Jack McNaughton with Alberta Environment and Parks left at 11:20 a.m.

**Council broke at 11:21 a.m.  
Resumed at 11:34 a.m.**

**FLOODING – TOWNSHIP 814 AND RANGE ROAD 35**

**MOTION #20-227**

Councillor Adams

**Moved that administration consult with Alberta Environment Water Act personnel to determine a course of action at Township Rd#814 and Range Road #35.**

**CARRIED.**

**MOTION #20-228**  
Councillor Kolodychuk

**Moved that administration consult with Alberta Environment to create a water management bylaw.**

**CARRIED.**

**CARMACKS  
ENTERPRISES  
LTD. – RR 35  
GRAVEL  
HAUL**

**MOTION #20-229**  
Councillor Kolodychuk

**Moved that administration send Carmacks Enterprises Ltd. a copy of Policy # 32-R-2 and notify them of the dust control requirement from Hwy 2 to the Howard Pit.**

**CARRIED.**

**HAMLET  
WATER  
PLANT  
UPGRADES –  
ENGINEERING  
PROPOSAL**

**MOTION #20-230**  
Councillor Adams

**Moved that Council accept Associated Engineering Alberta Ltd.'s proposal of \$130,800.00 for engineering design and services for the Whitelaw and Bluesky Water Treatment Plant Upgrades project.**

**CARRIED.**

**Director, Public Works Kevin Morrison and Public Works Foreman, Adam Bjornson left at 12:31 p.m.**

**Council broke at 12:33 p.m.  
Resumed at 12:37 p.m.**

**Councillor Skrepnek's Committee and Board reports continued;**

- May 20, 2020 – Special Council Meeting.
- May 22, 2020 – Special Council Meeting.
- May 23, 2020 – Peace Library System Meeting via Zoom.

**Councillor Adams** reported on the following Committee/Board Meetings from May 13, 2020 to May 26, 2020:

- May 20, 2020 – Special Council Meeting.
- May 22, 2020 – Special Council Meeting.

**Councillor Kolodychuk** reported on the following Committee/Board Meetings from May 13, 2020 to May 26, 2020:

- May 20, 2020 – Special Council Meeting.
- May 22, 2020 – Special Council Meeting.

**Councillor Wieben** reported on the following Committee/Board Meetings from May 13, 2020 to May 26, 2020:

- Not in attendance.

**Reeve Johnson** reported on the following Committee/Board Meetings from May 13, 2020 to May 26, 2020:

- May 20, 2020 – Special Council Meeting.

- May 22, 2020 – Special Council Meeting.

**UNFINISHED BUSINESS**

**PENDING  
REPORT**

**MOTION #20-231**  
Councillor Skrepnek

Moved that the May 12, 2020  
Pending Report be accepted as  
presented.

**CARRIED.**

**2020  
OPERATING  
BUDGET**

**MOTION #20-232**  
Councillor Skrepnek

Moved that Council approve the 2020  
Operating Budget as presented.

**CARRIED.**

**2020  
CAPITAL  
BUDGET**

**MOTION #20-233**  
Councillor Adams

Moved that Council approve the 2020  
Capital Budget as presented.

**CARRIED.**

**2020 -  
5-YEAR  
CAPITAL  
PLAN**

**MOTION #20-234**  
Councillor Kolodychuk

Moved that Council approve the 2020  
5-Year Capital Plan as presented.

**CARRIED.**

**NEW BUSINESS**

**FARM  
FAMILY  
NOMINIATONS**

**MOTION #20-235**  
Councillor Kolodychuk

Moved that due to no nominations  
received in 2020, Council will not be  
awarding the 2020 Farm Family  
Award.

**CARRIED.**

**RMA  
DISTRICT 4  
MEETING**

**MOTION #20-236**  
Councillor Skrepnek

Moved that Council direct  
administration to contact the RMA  
District 4 Zone Director regarding the  
upcoming zone meeting.

**CARRIED.**

**AUPE –  
REQUEST  
FOR ACTION**

**MOTION #20-237**

Councillor Kolodychuk

Moved that Council accept the letter from AUPE as information.  
CARRIED.

**PEACE  
REGIONAL  
SDAB  
MEMBER  
REAPPOINTMENT**

**MOTION #20-238**  
Councillor Skrepnek

Moved that Council appoint Theresa Hrab to the Peace Regional Subdivision and Development Appeal Board for a three-year term, August 1, 2020 to November 30, 2023.  
CARRIED.

**BYLAW NO.  
973/TAX/2020 -  
TAX RATE  
BYLAW**

**MOTION #20-239**  
Councillor Kolodychuk

Moved that 1<sup>st</sup> Reading be given to Bylaw No. 973/TAX/2020 Tax Rate Bylaw.  
CARRIED.

**MOTION #20-240**  
Councillor Skrepnek

Moved that 2<sup>nd</sup> Reading be given to Bylaw No. 973/ADM/2020 – Tax Rate Bylaw.  
CARRIED.

**MOTION #20-241**  
Councillor Adams

Moved to proceed with 3<sup>rd</sup> Reading of Bylaw No. 973/TAX/2020 Tax Rate Bylaw.  
UNANIMOUSLY CARRIED.

**MOTION #20-242**  
Councillor Adams

Moved that 3<sup>rd</sup> and final Reading be given to Bylaw No. 973/TAX/2020 – Tax Rate Bylaw.  
CARRIED.

**INFORMATION  
ITEMS**

Council was presented with the following information for review:

- 12A – Alberta Health Services North Zone – COVID-19 Update, May 8 & 15, 2020
- 12B – Municipal Governance – FAQ – May 8 & 15, 2020
- 12C – VSI Services (1980) Ltd. First Quarter Report
- 12D – Northwest Species at Risk Committee Meeting Synopsis, May 6, 2020
- 12E – North Peace Housing Foundation Board Meeting Synopsis, May 6, 2020
- 12F – Fairview & District Chamber of Commerce Newsletter

**MOTION #20-243**  
Councillor Skrepnek

Moved that Council accept the information items as presented.  
CARRIED.

**COUNCIL  
MEETING**

Next meeting scheduled for June 9, 2020.

ADJOURNMENT MOTION #20-244  
Reeve Johnson

Moved that the May 26, 2020  
Council Meeting be adjourned at  
1:07 p.m.

CARRIED.

  
\_\_\_\_\_  
REEVE JOHNSON

  
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CAO