

Dec. 21, 2021

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON TUESDAY, DECEMBER 21, 2021

9:00 A.M.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. PUBLIC HEARING – BYLAW 982/DEV/2021
4. ADOPTION OF MINUTES
 - * A. Council Meeting Minutes –November 30, 2021
 - * B. Council as a Whole Committee Meeting Minutes – Dec. 9, 2021
5. FINANCE
6. STAFF REPORTS
 - * A. Director, Agriculture and Parks
 - * B. Director, Public Works Report
 - * C. CAO Report
7. COUNCILLOR CONCERNS

10:00 A.M

8. DELEGATIONS
 - * A. GPRC (Via Zoom) New President & CEO – Justin Kohlman
9. DEVELOPMENT & SUBDIVISIONS
 - * A. Bylaw No. 982/DEV/2021 – Second/Third Reading
 - * B. Development Permit #21-13-DEV – NE-15-80-3-W6
10. COMMITTEE/BOARD REPORTS
11. OLD BUSINESS
 - * A. Pending Report from Nov. 30, 2021
 - B. CAO Retirement Notice
12. NEW BUSINESS
 - A. 2022 Interim Budget
 - B. Advocacy Request – Paving Highway 735
 - C. Joint Pasture Land Lease - Tender Award
 - D. Doyle & Company – Audit Engagement Letters
 - E. Federation of Canadian Municipalities – 2022 Membership
 - F. Peace River School Division – Virtual Joint Meeting Invitation
 - G. Emergency Management – Elected Officials Training
 - H. Mighty Peace Tourism – SkiNorthAB Winter Campaign
 - I. Grimshaw Gravel Aquifer Management – Summer Student
 - J. Peace Library System – 2022 Budget
13. INFORMATION ITEMS
 - * A. Accounts Payable Cheque List
 - * B. V.S.I. Services (1980) Ltd. – Introductory Letter
 - * C. Fairview Chamber of Commerce – Committee Report – Nov. 18, 2021
 - * D. NPHF – Nov. 10 & Dec. 1, 2021 Meeting Synopsis
 - * E. Peace Library System – Nov. 27, 2021 Meeting Highlights
 - * F. Mighty Peace Tourism – Nov. 29, 2021 Draft Minutes
 - * G. AB Northwest Species at Risk Committee – Nov. 18, 2021 Draft Minutes
 - * H. MMSA – Dec. 3 , 2021 Meeting Summary

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(continued)

- * I. Crossroads Resource Centre – AGM Report
- * I. City of Cold Lake – Letter to College of Physicians and Surgeons of AB

14. NEXT MEETING
15. CLOSED SESSION
16. ADJOURNMENT

NOTE: ATTENDANCE MAY BE VIA ELECTRONIC MEANS:

<https://meetings.dialpad.com/mdinfo>

or by phone (long distance may apply)

781-448-4008 PIN#18984

SUBMISSIONS AGAINST

Written Submissions - Nil

Oral Submissions – Nil

CHAIRMAN CLOSING REMARKS

Reeve Kolodychuk asked Council if they had any further concerns or questions and closed the Public Hearing. 2nd and 3rd Reading will be addressed later in the council meeting.

MINUTES

MOTION #21-555

Councillor Hostetler

Moved that Council approve the November 30, 2021 Council Meeting Minutes as presented.

CARRIED.

MOTION #21-556

Councillor Robertson

Moved that Council approve the December 9, 2021 Council as a Whole Committee Meeting Minutes as presented.

CARRIED.

FINANCE

No finance items.

STAFF REPORTS

DIRECTOR, AGRICULTURE AND PARKS REPORT

Director, Agriculture and Parks, Fred Sawchuk's report was provided to Council for review.

MOTION #21-557

Councillor Hostetler

Moved that Council receive the Director, Agriculture and Parks report as presented.

CARRIED.

CAO REPORT

Chief Administrative Officer, Sandra Fox presented the CAO's report to Council.

Director, Public Works, Kevin Morrison, joined the meeting at 9:20 a.m.

MOTION #21- 558

Councillor Przybylski

Moved that Council receive the Chief Administrative Officer's report as presented.

CARRIED.

DIRECTOR, PUBLIC WORKS REPORT

Director, Public Works, Kevin Morrison's report was provided to Council.

MOTION #21-559

Councillor Robertson

**Moved that Council receive the Director,
Public Works report as presented.**

CARRIED.

COUNCILLOR CONCERNS

Reeve Kolodychuk remains concerned about the trees next to the New Horizon Seniors Drop-In Centre, and the liability that the Municipality would assume should the trees fall (property and personal injury). The arborist that was contacted by the Director, Public Works, will not selectively remove the trees; he would perform a complete removal of the brush on the property. Councillor Hostetler suggested obtaining a quote from Western Canadian Mulching for the selective removal of the trees.

MOTION #21-560

Councillor Robertson

**Moved that Administration obtain quotes
from brushing companies for the selective
removal of the trees of concern at the New
Horizon Seniors Drop-In Centre.**

CARRIED.

DELEGATION – GPRC PRESIDENT & CEO JUSTIN KOHLMAN (VIA ZOOM)

The delegation, Justin Kohlman (and associates), joined the meeting via Zoom at 10:00 a.m.

GPRC will be renamed Northwestern Polytechnic, which will officially launch in March, 2022.

Reeve Kolodychuk expressed Council's wish to continue an engaging working relationship with the delegation and inquired as to whether there was any intention to increase the programming offered at the Fairview Campus.

GPRC is considering new course offerings for the Fairview campus; they have put forward requests for health programming and business programming. They are awaiting approval on these courses.

Reeve Kolodychuk advised that he is aware that GPRC has been working with Peace Country Beef and Forage to explore collaborative programming that may be offered in the future. The delegation confirmed the same and also advised that they are considering ways of attracting international interest for the Fairview campus.

Reeve Kolodychuk indicated that there was a great program, the Trans-Vocational Program, that had a very positive impact on the community and inquired as to whether there was any interest in reviving that program in the community. This program focused on providing life skills to lesser functioning adults to allow them to reach their full potential in the workforce and to achieve independence. The delegation was not aware of this program from the past.

At the launch event in March, 2022, there will be a simultaneous launch from both Grande Prairie and the Fairview campuses. The delegation is seeking engagement from Council at these events and Reeve Kolodychuk confirmed Council's interest in participating (COVID-19 protocols and schedules permitting).

Councillor Robertson impressed upon Council the great facility and assets that the delegation has in the Fairview Campus and area in general, particularly in relation to agriculture. The training and retention of workers in the agriculture industry is hugely important and would benefit GPRC and the community as a

whole. The delegation confirmed that this is an area that they have been exploring and will be continuing to explore in the future.

Councillor Przybylski indicated that there is a tradition of commencing new programs at the Fairview campus, and expressed the hope that this is a tradition that will be continuing. Further, he indicated that an increase in international interest in the Fairview Campus would be greatly beneficial to GPRC and the community in general.

Councillor Hostetler expressed his excitement in being a part of the new changes that will be happening in GPRC and the community.

Reeve Kolodychuk indicated that heavy equipment operator training is in great demand and the Municipality would be very interested in working with GPRC to facilitate such programming at the Fairview Campus if it is offered.

The delegation indicated that word of mouth is very important in promoting GPRC; by promoting GPRC and the programming offered, it will enable GPRC to attract students who will hopefully stay in the area once education/training has been completed.

The delegation left the meeting at 10:30 a.m.

Council recessed at 10:30 a.m.

Council resumed at 10:44 a.m.

DEVELOPMENT & SUBDIVISIONS

**BYLAW NO.
982/DEV/2021**

MOTION #21-561
Councillor Robertson

**Moved that Council give second reading of Bylaw No. 982/DEV/2021 – Land Use Bylaw Amendment.
CARRIED.**

MOTION #21-562
Councillor Przybylski

**Moved that Council give third reading of Bylaw No. 982/DEV/2021 – Land Use Bylaw Amendment.
CARRIED.**

**DEVELOPMENT
PERMIT #21-13-DEV
NE-15-80-03-W6**

MOTION #21-563
Councillor Robertson

**Moved that Council approve the second single detached dwelling on land legally described as NE-15-80-03-W6 and approve Development Permit #21-13-DEV with the minimum conditions presented by the Development Officer.
CARRIED.**

COMMITTEE/ BOARD REPORTS

Councillors reported on the following Board/Committee meetings they attended:
Councillor Przybylski reported on the following Committee/Board Meetings November 30 to December 20, 2021:
- Written report provided

December 9, 2021: Council as a Whole Committee
December 9, 2021: Joint Council Meeting with the Town of Fairview

Councillor Hostetler reported on the following Committee/Board Meetings
November 30 to December 20, 2021:

- Written report provided

December 1, 2021: North Peace Housing Foundation
December 6, 2021: E.E. Oliver Joint Operating Committee
December 6, 2021: Fairview Volunteer Fire Department
December 9, 2021: Council as a Whole Committee
December 9, 2021: Joint Council Meeting with the Town of Fairview

Councillor Robertson reported on the following Committee/Board Meetings
November 30 to December 20, 2021:

December 1, 2021: Fairview Co-Op Seed Cleaning Plant
December 7, 2021: Fairview Ski Club
December 8, 2021: Recreation Advisory Committee
December 9, 2021: Council as a Whole Committee
December 9, 2021: Joint Council Meeting with the Town of Fairview
December 13, 2021: Fairview Co-Op Seed Cleaning Plant AGM
December 15, 2021: Agricultural Service Board

Council recessed at 12:05 p.m.

Council resumed at 12:43 p.m.

Reeve Kolodychuk reported on the following Committee/Board Meetings
November 30 to December 20, 2021:

December 2, 2021: North Peace Regional Landfill Commission (Attended Virtually)
December 9, 2021: Council as a Whole Committee
December 9, 2021: Joint Council Meeting with the Town of Fairview
December 13, 2021: Agricultural Service Board Town Hall (Attended Virtually)
December 15, 2021: Agricultural Service Board

Councillor Richardson reported on the following Committee/Board Meetings
November 30 to December 20, 2021:

- No reports available.

OLD BUSINESS

PENDING REPORT

MOTION #21-564

Councillor Przybylski

Moved that the November 30, 2021 Pending Report be accepted as presented.

CARRIED.

CAO RETIREMENT NOTICE

MOTION #21-565

Councillor Hostetler

Moved that Council accept the CAO Notice of Retirement as presented at the November 30, 2021 Council Meeting, effective January 31, 2022 granting the month to month extension as requested to a maximum of May 31, 2022.

CARRIED.

NEW BUSINESS

2022 INTERIM BUDGET

MOTION #21- 566
Councillor Hostetler

**Moved that Council approve the 2021 Budget as the 2022 Interim Budget.
CARRIED.**

ADVOCACY REQUEST – PAVING HWY 735

MOTION #21- 567
Councillor Przybylski

Moved that Administration contact Clear Hills County to determine whether Clear Hills Council will be advocating as requested for the paving of Highway 735. Further, that the request be referred to a future meeting of council for their consideration.

CARRIED.

JOINT PASTURE LAND LEASE – TENDER AWARD

MOTION #21-568
Councillor Robertson

Moved that Council award the joint pastureland lease of portions of NE-1-82-1-W6 & NE-4-82-26-W5 to Kyle Davies for a three-year term, January 1, 2022 to December 31, 2024 at a cost of \$25.77/acre plus GST per year. Further, to execute the three-party lease agreement between the M.D. of Fairview #136, the M.D. of Peace #135 and Kyle Davies as per the awarded proposal. Further, be it understood that the leaseholder shall be responsible to pay any property taxes levied on the leased lands.

CARRIED.

DOYLE & COMPANY – AUDIT ENGAGEMENT LETTERS

MOTION #21-569
Councillor Przybylski

Moved that Council approve the 2021 audit engagement of Doyle & Company as presented.

CARRIED.

FEDERATION OF CANADIAN MUNICIPALITIES – 2022 MEMBERSHIP

MOTION #21-570
Councillor Robertson

Moved that Council renew the Municipal District of Fairview #136 membership to the Federation of Canadian Municipalities for 2022.

CARRIED.

**PEACE RIVER
SCHOOL
DIVISION –
VIRTUAL JOINT
MEETING
INVITATION**

MOTION #21-571
Councillor Hostetler

**Moved that Councillor Richardson,
Councillor Hostetler, Councillor Robertson
and Reeve Kolodychuk attend the virtual
joint municipalities' meeting with the Peace
River School Division on February 2, 2022.**

CARRIED.

**EMERGENCY
MANAGEMENT –
ELECTED
OFFICIALS
TRAINING**

MOTION #21-572
Councillor Robertson

**Moved that Council accept the Emergency
Management Online Training requirement
as information.**

CARRIED.

**MIGHTY PEACE
TOURISM –
SKINORTHAB
WINTER
CAMPAIGN**

MOTION #21-573
Councillor Hostetler

**Moved that administration request a list of
deliverables from Mighty Peace Tourism in
relation to the proposed SkiNorthAB winter
campaign. Further, that the funding request
be referred to a future meeting of council
for consideration.**

CARRIED.

**GRIMSHAW
GRAVELS
AQUIFER
MANAGEMENT
SUMMER
STUDENT**

MOTION #21-574
Councillor Robertson

**Moved that Council deny the request to
host an Aquifer Steward summer position
for the Grimshaw Gravel Aquifer
Management Advisory Association.**

CARRIED.

**PEACE
LIBRARY
SYSTEM –
2022 BUDGET
& 2022-2024
PLAN OF
SERVICE**

MOTION #21-575
Councillor Hostetler

**Moved that Council accept the Peace
Library System 2022 Budget and 2022-2024
Plan of Service as information.**

CARRIED.

INFORMATION ITEMS

Council was presented with the following information for review:

- 13A: Accounts Payable Cheque List
- 13B: V.S.I. Services (1980) Ltd. – Introductory Letter
- 13C: Fairview Chamber of Commerce – Committee Report – Nov 18, 2021
- 13D: NPHF – Nov. 10 & Dec. 1, 2021 Meeting Synopsis
- 13E: Peace Library System – Nov. 27, 2021 Meeting Highlights
- 13F: Mighty Peace Tourism – Nov. 29, 2021 Draft Minutes
- 13G: AB Northwest Species at Risk Committee – Nov. 18, 2021 Draft Minutes
- 13H: MMSA – Dec. 3, 2021 Meeting Summary
- 13I: Crossroads Resource Centre – AGM Report
- 13J: City of Cold Lake – Letter to College of Physicians and Surgeons of AB

MOTION #21-576

Councillor Przybylski

Moved that Council accept the information items as presented.

CARRIED.

COUNCIL MEETING

Next Council Meeting is scheduled for January 11, 2022, at 9:00 a.m.

ADJOURNMENT

Reeve Kolodychuk adjourned the meeting at 2:13 p.m.


REEVE KOLODYCHUK


CAO