

Nov. 9, 2021

AGENDA OF A MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, TO BE HELD IN THE COUNCIL CHAMBERS, MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, FAIRVIEW, ALBERTA AT 9:00 A.M. ON TUESDAY, NOVEMBER 9, 2021

- 9:00 A.M.
1. CALL TO ORDER
 2. ADOPTION OF AGENDA
 3. ADOPTION OF MINUTES
 - * A. Organizational Meeting – October 26, 2021
 - * B. Council Meeting Minutes –October 26, 2021
 4. FINANCE
 5. STAFF REPORTS
 - * A. Director of Public Works Report
 - * B. CAO Report
 - * C. Director, Agriculture and Parks
 6. COUNCILLOR CONCERNS
 7. DELEGATIONS
 - * A. Fairview Ski Club – Darian Armstrong
 - * B. Brett Jonson – Development Permit Application #21-11DEV-A
- 10:00 A.M.
10:15 A.M. - Call-In
8. DEVELOPMENT & SUBDIVISIONS
 - * A. Development Permit Application #21-12-DEV
 9. COMMITTEE/BOARD REPORTS
 10. OLD BUSINESS
 - * A. Pending Report from October 26, 2021
 - * B. Per Diem and Expense Reimbursement Policy #ADM26
 - * C. Truth & Safety Coalition – Email to BC Hydro
 11. NEW BUSINESS
 - A. 2022 Salary Grid
 - B. 2022 Equalized Assessment
 - C. Funding Request – Secret Santa Seniors Program
 - D. RCMP – Quarterly Community Policing Report
 - E. Peace Region Economic Development Alliance
 - F. Northern Transportation Advocacy Bureau
 - G. Bank Signing Authority
 - H. Delegation Discussion
 12. INFORMATION ITEMS
 - * A. Accounts Payable Cheque List
 - * B. Rural Municipalities of Alberta – CONTACT Newsletter – Oct. 22, 2021
 - * C. NW Regional Economic Development – Weekly Economic Briefing- Oct 22/21
 - * D. V.S.I. Services (1980) Ltd. – 2021 Third Quarter Report
 13. NEXT MEETING
 14. CLOSED SESSION
 - A. RR#33 Realignment Project – Closed per Section 16(1) of the FOIP Act, RSA 2000, Chapter F-25
 15. ADJOURNMENT

NOTE: ATTENDANCE MAY BE VIA ELECTRONIC MEANS:

<https://meetings.dialpad.com/mdinfo>

or by phone (long distance may apply)

781-448-4008 PIN#18984

November 9, 2021

MINUTES OF A COUNCIL MEETING OF THE COUNCIL OF THE MUNICIPAL DISTRICT OF FAIRVIEW NO. 136, HELD IN COUNCIL CHAMBERS, THE MUNICIPAL DISTRICT OF FAIRVIEW MUNICIPAL OFFICE, FAIRVIEW ALBERTA ON TUESDAY, NOVEMBER 9, 2021 COMMENCING AT 9:00 a.m.

PRESENT AT THE MEETING:

COUNCIL MEMBERS PRESENT:

John Przybylski Councillor
Phil Kolodychuk Reeve
Dalen Richardson Councillor
Joshua Hostetler Councillor – Via Teleconference
Nolan Robertson Councillor

REGRETS:

OTHERS IN ATTENDANCE:

Sandra Fox Chief Administrative Officer
Lyndsey Lawrence Director, Legislative Services/Development Officer

CALL TO ORDER

Reeve Kolodychuk called the meeting to order at 9:02 a.m.

AGENDA

MOTION #21-487

Councillor Richardson

Moved that Council adopt the agenda for the November 9, 2021 Council meeting as presented.

CARRIED.

MINUTES

MOTION #21-488

Councillor Przybylski

Moved that Council approve the October 26, 2021 Organizational Meeting Minutes as presented.

CARRIED.

MOTION #21-489

Councillor Robertson

Moved that Council approve the October 26, 2021 Council Meeting Minutes as presented.

CARRIED.

FINANCE

No finance items.

STAFF REPORTS

**CAO
REPORT**

Chief Administrative Officer, Sandra Fox presented the CAO's report to Council.

Kevin Morrison, Director, Public Works, joined the meeting at 9:12 a.m.

MOTION #21- 490

Councillor Przybylski

Moved that Council receive the Chief Administrative Officer's report as presented.

CARRIED.

**DIRECTOR,
PUBLIC WORKS
REPORT**

Kevin Morrison, Director, Public Works, presented his report to Council.

The delegation, Darian Armstrong joined the meeting at 9:55 a.m.

The delegation, Brett Jonson joined the meeting at 9:55 a.m.

Councillor Robertson advised that Range Road 52 as it nears Highway 682 is very slippery with the recent snow and freeze/thaw cycles. Kevin Morrison confirmed that the Department of Public Works will inspect that area and add gravel, if necessary.

MOTION #21-491

Councillor Robertson

Moved that Council receive the Director, Public Works' report as presented.

CARRIED.

Council recessed at 10:03 a.m.

Council resumed at 10:08 a.m.

DELEGATION – FAIRVIEW SKI CLUB (DARIAN ARMSTRONG)

The delegation thanked the municipality for the good ongoing working relationship with the Fairview Ski Club.

The snow making in the previous year worked really well and extended the ski season.

They have hired a manager already who has already commenced work duties; he is preparing for the upcoming ski season. There are several employment positions that they are currently recruiting for.

Requested funding for mowing in the Summer of 2022 and funding for the manager's position (and possibly an additional manager's position) for the 2022-2023 ski season. The Ski Club is requesting the usual funding amount of \$20,000.00 per manager for 2 managers and will use that funding as needed. Excess unused amounts will be reported back to the municipality.

They are making a commitment to finalize the insurance claim from the fire which occurred in December, 2022. CAO Fox has advised that the insurance company has advised that the claim has been closed and further advised that the delegation contact the Director of Corporate Services and Finance as soon as possible.

They are operating at 1/3 of fire capacity as they did last year and will not be implementing the Restrictions Exemption Program. They will be operating within the COVID-19 protocols established by the Provincial Government.

The delegation is asking that the current Council reconsider their previous motion to not continue to provide insurance through the RMA ANI Program beyond the 2022 insurance year. Further, that this matter be taken to a vote, if possible.

The Ski Club had its 50th anniversary this past year. COVID-19 restricted how they can celebrate this milestone. They are hoping to celebrate in the future and are hoping to work with the municipality in this regard.

Councillor Przybylski inquired as to how the Ski Club fared financially in the previous year. The delegation indicated that it did well and that they will provide financial statements and information regarding managers' wages following the meeting.

Councillor Przybylski inquired as to whether there will be any capital improvements. The delegation indicated that the night skiing is an area that may be focused upon as the current lighting system is aged and in need of upgrading. Further, they will be trying to streamline and enhance upon their snowmaking.

Reeve Kolodychuk queried as to whether ATCO Electric offers any grants or other support for upgrading the lighting. CAO Fox also advised that UFA offers an annual Community Grant for community groups. The delegation indicated that the Ski Club may also be able to apply for a CFEP grant.

Councillor Robertson thanked the delegation for his years of service and direction that he has provided to the Fairview Ski Club.

The delegation left the meeting at 10:25 a.m.

DELEGATION – BRETT JONSON
DEVELOPMENT PERMIT APPLICATION #21-11-DEV-A

The developer advised that he constructed over the footprint of the original building and did not construct closer to the coulee to the west of the residence. He renovated the old attached garage to the east and tore down the detached garage to the north (replacing it with an addition to the attached garage, but with no increase to the existing footprint).

He did this without obtaining a development permit, which he admits was his responsibility. However, he believes that the coulee is stable and does not pose a threat to the residence. He is requesting that Council reconsider the requirement to obtain a geotechnical study, given the cost associated with the same.

Councillor Robertson inquired as to whether the deck on the west of the building was existing; he replaced the existing deck with a new deck.

Reeve Kolodychuk advised that when they initially considered the development permit, they believed that a geotechnical study was the best option available for all parties. A primary concern for the Municipality is the liability that a decision to grant a variance may attract in the future.

The bank is fully treed, there's no sign of sloughing at the bottom. It is his opinion (and he is currently employed in this field) that the bank is stable; therefore, he would not be willing to obtain a geotechnical study given the cost associated with the same. He would be willing to allow the Municipality to register a caveat against the title for the property.

The delegation left the meeting at 10:36 a.m.

Council recessed at 10:37 a.m.

**DIRECTOR,
AGRICULTURE
AND PARKS
REPORT**

Council resumed the meeting at 10:45 a.m.

Director, Agriculture and Parks, Fred Sawchuk's report was provided to Council for review.

MOTION #21-492

Councillor Robertson

**Moved that Council receive the Director,
Agriculture and Parks report as presented.
CARRIED.**

COUNCILLOR CONCERNS

Councillor Robertson indicated that the signage in his area is good; however, south of Highway 2 (the road to the east of Green Island Road), the STOP signs and YIELD signs are intermittent. He inquired as to why the signage is lacking in these areas, particularly at the busy intersections.

CAO Fox advised that there is no policy as to which intersections are controlled or uncontrolled with signage. If there is signage, it attracts liability for the Municipality. According to the *Traffic Safety Act*, the municipality is not required to install any signage. Regardless whether there is signage or not, motorists must adhere to traffic law and yield to the right; motorists assume first liability. Reeve Kolodychuk added that the signage that is in place has been installed due to the more inherently dangerous nature of those particular areas.

Councillor Hostetler believes that a policy regarding signage would be a good start for addressing this issue.

Councillor Richardson advised that there is a Clean Energy Improvement Program and inquired as to what is required at a municipal level to implement these programs. CAO Fox will provide additional information at an upcoming council meeting.

Councillor Przybylski received a telephone call from a former employee from the municipality.

MOTION #21-493

Councillor Przybylski

**Moved that Council close the meeting to
the public at 11:00 a.m. per Section 17(1) of
the FOIP Act, RSA 2000, Chapter F-25 –
Employment History.**

CARRIED.

Lyndsey Lawrence left the meeting at 11:00 a.m.

MOTION #21-494

Councillor Richardson

**Moved that Council return to public
meeting at 11:20 a.m.**

CARRIED.

Council recessed at 11:20 a.m. to allow for the return of the public.

Lyndsey Lawrence returned to the meeting at 11:20 a.m.

Council resumed at 11:25 a.m.

DEVELOPMENT & SUBDIVISIONS

**DEVELOPMENT
PERMIT
APPLICATION
#21-12-DEV**

MOTION #21-495

Councillor Przybylski

**Moved that Council approve Development Permit No. 21-12-DEV with approval of a variance to the minimum required setback of 230' as set out in section 9.5(3)(d) of the Municipal District of Fairview No. 136 Land Use Bylaw No. 876 and with the conditions presented by the Development Officer.
CARRIED.**

COMMITTEE/ BOARD REPORTS

Councillors reported on the following Board/Committee meetings they attended:

Councillor Robertson reported on the following Committee/Board Meetings

October 26, 2021 to November 8, 2021:

October 26, 2021: Fairview Ski Club

November 6 & 7, 2021: MUNIS101 (Grande Prairie)

Reeve Kolodychuk reported on the following Committee/Board Meetings

October 26, 2021 to November 8, 2021:

October 29, 2021: Crossroads Declaration of "Family Violence Awareness Month"

November 4, 2021: Medical Clinic Operating Society AGM

November 4, 2021: Health Professionals Enhancement Committee

November 6 & 7, 2021: MUNIS101 (Grande Prairie)

Councillor Przybylski reported on the following Committee/Board Meetings

October 26, 2021 to November 8, 2021:

November 6 & 7, 2021: MUNIS101 (Grande Prairie)

Councillor Richardson reported on the following Committee/Board Meetings

October 26, 2021 to November 8, 2021:

November 5, 2021: V.S.I AGM and Directors Meeting

November 6 & 7, 2021: MUNIS101 (Grande Prairie)

- Councillor Richardson provided a written report to Council.

Councillor Hostetler reported on the following Committee/Board Meetings

October 26, 2021 to November 8, 2021:

- No meetings to report.

Council recessed at 12:19 p.m.

Councillor Hostetler left the meeting at 12:19 p.m.

Council resumed at 1:06 p.m.

OLD BUSINESS

**PENDING
REPORT**

MOTION #21-496

Councillor Richardson

**Moved that the October 26, 2021 Pending Report be accepted as presented.
CARRIED.**

**PER DIEM
AND EXPENSE**

**RESIMBURSE-
MENT POLICY
#ADM26**

MOTION #21-497

Councillor Richardson

Moved that the Per Diem and Expense Reimbursement Policy #ADM26 not be amended.

CARRIED.

**TRUTH AND
SAFETY
COALITION –
EMAIL TO
BC HYDRO**

MOTION #21-498

Councillor Robertson

Moved that Council accept the Site C Dam Truth and Safety Coalition email as information.

CARRIED.

NEW BUSINESS

Councillor Hostetler joined the meeting at 2:09 p.m.

**2022
SALARY GRID**

MOTION #21-499

Councillor Przybylski

Moved that Council postpone the discussion regarding the Salary Grid Cost-of-Living Adjustment to the December 21, 2021 council meeting. Further, that administration provide information regarding:

- salary reviews that other municipalities are considering for 2022 cost of living adjustments, and
- the amount that the municipality would pay should they assume responsibility for payment of 100% of the employee benefits.

CARRIED.

**2022
EQUALIZED
ASSESSMENT**

MOTION #21-500

Councillor Robertson

Moved that Council accept the 2022 Equalized Assessment as presented by Alberta Municipal Affairs.

CARRIED.

**FUNDING
REQUEST –
SECRET
SANTA
SENIORS'
PROGRAM**

MOTION #21-501

Councillor Robertson

Moved that Council not provide funding for the Secret Santa Seniors' Program.

CARRIED.

**RCMP –
QUARTERLY
COMMUNITY
POLICING
REPORT**

MOTION #21-502

Councillor Przybylski

Moved that Council receive the July 1, 2021 to September 30, 2021 RCMP Quarterly reports as information.

CARRIED.

MOTION #21-503

Councillor Robertson

Moved that administration invite Sgt. Greg Beach of the Fairview RCMP Detachment, to attend an upcoming meeting.

CARRIED.

**PEACE REGION
ECONOMIC
DEVELOPMENT
ALLIANCE**

MOTION #21-504

Councillor Richardson

Moved that Council not renew the municipality's membership with the Peace Region Economic Development Alliance.

DEFEATED.

MOTION #21-505

Councillor Przybylski

Moved that Council renew the municipality's membership with the Peace Region Economic Development Alliance.

CARRIED.

MOTION #21-506

Councillor Przybylski

Moved that Councillor Richardson be appointed to the Peace Region Economic Development Alliance. Further, that Councillor Robertson be the alternate.

CARRIED.

**NORTHERN
TRANSPORTATION
ADVOCACY
BUREAU**

MOTION #21-507

Councillor Robertson

Moved that Council renew the municipality's membership with the Northern Transportation Advocacy Bureau.

CARRIED.

MOTION #21-508

Councillor Przybylski

Moved that Councillor Richardson be appointed to the Northern Transportation Advocacy Bureau. Further, that Councillor Robertson be the alternate.

CARRIED.

**BANK
SIGNING
AUTHORITY**

MOTION #21-509

Councillor Przybylski

Moved that the Municipal District of Fairview No. 136 update signing authority for Account #7418304 and Account #7418312 at the Servus Credit Union to be two signatures required; one being Reeve Philip Kolodychuk, Councillor John Przybylski, Councillor Dalen Richardson, Councillor Joshua Hostetler or Councillor Nolan Robertson and one being CAO Sandra Fox or Director, Corporate Services and Finance, Carol Ruether.

CARRIED.

**DELEGATION
DISCUSSION
ITEM 7A –
FAIRVIEW
SKI HILL**

MOTION #21-510
Councillor Richardson

Moved that Council refer the discussion regarding the request for funding for the Fairview Ski Club 2022-2023 ski season managers' positions and the 2022 ski hill mowing to the 2022 ICSP Budget meeting.
CARRIED.

MOTION #21-511
Reeve Kolodychuk

Moved that Council reaffirm Motion #21-352, that rescinds Policy ADM22 – Community Groups Insurance Policy.
CARRIED.

**DELEGATION
DISCUSSION
ITEM 7B –
DEVELOPMENT
PERMIT
APPLICATION
#21-11-DEV-A**

MOTION #21-512
Councillor Richardson

Moved that motion #21-404 requesting a detailed geo-technical study of the soil conditions of the property located at PT-SW-08-81-03-W6 / Lot 1, Block 1, Plan 0021279 be prepared by a certified Professional Engineer, be held in abeyance pending legal advice regarding the registration of a caveat on the certificate of title.
CARRIED.

Councillor Hostetler left the meeting at 4:15 p.m.

INFORMATION ITEMS

Council was presented with the following information for review:

- 12A: Accounts Payable Cheque List
- 12B: Rural Municipalities of Alberta – CONTACT Newsletter October 22, 2021
- 12C: NW Regional Economic Development – Weekly Economic Briefing – October 22, 2021
- 12D: V.S.I. Services (1980) Ltd. – 2021 Third Quarter Report

MOTION #21-513
Councillor Przybylski

Moved that Council accept the information items as presented.
CARRIED.

Council recessed at 4:20 p.m.

Council resumed at 4:25 p.m.

**COUNCIL
MEETING**

The ICSP Budget meeting is scheduled for December 9, 2021, at 9:00 a.m.

Next Council Meeting is scheduled for November 30, 2021, at 9:00 a.m.

**CLOSED
SESSION**

MOTION #21-514

Councillor Robertson

Moved that Council close the meeting to the public at 4:29 p.m. for: Item 14A – Range Road 33 Realignment – Closed per Section 16(1) of FOIP Act, RSA 2000, Chapter F-25.

CARRIED.

Lyndsey Lawrence left the meeting at 4:29 p.m.

MOTION #21-515

Councillor Richardson

Moved that Council return to public meeting at 5:20 p.m.

CARRIED.

Council recessed at 5:20 p.m. to allow for the return of the public.

Council resumed at 5:25 p.m.

ADJOURNMENT

MOTION #21-516

Reeve Kolodychuk

Moved that the November 9, 2021 Council Meeting be adjourned at 5:26 p.m.

CARRIED.



REEVE KOLODYCHUK



CAO